

AGENDA
Regular Meeting of Lake Shore City Council
Tuesday, May 26, 2026
6:00 PM Lake Shore City Hall

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- Minutes for Board of Appeals and Equalization City Council Meeting of April 7, 2026 (*Council Action: Approve or Disapprove as presented*)
- Minutes for Regular City Council Meeting of April 27, 2026 (*Council Action: Approve or Disapprove as presented*)

REPORTS

Police/Fire Report – Chief Mike Heldt

- Incident Report
- April Fire Department Report

Mayor’s Report– Andy Stewart

Clerk/Treasurer’s Report – Deputy Clerk

- Crow Wing Auto Body Preliminary Estimate (*Council Action: Approve or Disapprove as presented*)
- Citizen Complaint #5142026
- April Financials (*Council Action: Approve or Disapprove as presented*)
- Pay Bills (*Council Action: Approve or Disapprove as presented*)

City Clerk/Administrator – Laura Fussy

Planning & Zoning Commission – Darcy Peterson

- April Permit Summary

Wastewater/Road Committee – Wayne Anderson

- Ideal Construction Invoice (*Council Action: Approve or Disapprove as presented*)
- April Minutes
- Wastewater Monthly Report – Pequot Lakes

Park and Recreation Committee – Henry Cote

Building & Grounds Committee – Vern Gevik

- March Minutes
- April Minutes

Trail 77

- Gull Lake Trail Phase 4A Change Order #2 (*Council Action: Approve or Disapprove as presented*)

Personnel – Andy Stewart/Darcy Peterson

City Attorney – Gammello - Pearson – Tom Pearson

City Engineer – Widseth – Alex Bitter/Dave Reese

- Ester Lane Water Service Repair

OLD BUSINESS

NEW BUSINESS

ANNOUNCEMENTS/PUBLIC FORUM

- American Flag Donation – Darcy Peterson

ADJOURNMENT

**MINUTES
CITY OF LAKE SHORE
BOARD OF APPEAL AND EQUALIZATION
TUESDAY, APRIL 7, 2026
LAKE SHORE CITY HALL**

CALL TO ORDER: Acting Mayor Darcy Peterson called the meeting to order at 1:00 p.m.

ROLL CALL: Acting Mayor Darcy Peterson; Council Members: Henry Cote, Vern Gevik and Wayne Anderson; Cass County Assessor Mark Peterson; Cass County Appraiser Cullen Navratil; Assistant Cass County Assessor Penny Vikre; and Deputy Clerk Kathy Johansen. Absent were Mayor Andy Stewart and Clerk/Administrator Laura Fussy. There were 8 people in the audience.

BOARD OF APPEAL AND EQUALIZATION:

Mark Peterson, Cass County Assessor, turned the meeting over to Cullen Navratil, Cass County Appraiser assigned to Lake Shore, to review the procedures for the meeting and provide a brief overview of board activity this year.

Cullen stated there were approximately 800 sales this year in the sales study period. The final ending county ratio was at about 97%. That ratio is the sales ratio study that is required to be done every year. The County takes the median sale prices and compares that to county estimated market values from the previous year. When the median ratio falls outside the bracket that is allotted, which is between 90% and 105% ratio (preferably 100%), the county is required to perform adjustments. Countywide value change went from \$12.6 billion last year to \$13.3 billion this year for a change of \$710 million or about 5 1/2%. In that value change was \$143 million in new construction which includes 167 new houses, up 25 more from last year. Countywide changes include site value increase and mini storage increase.

Lake Shore's ratio comes in at 97% with about 45 sales. The biggest change was in Upper Gull depending on where you are at. Overall change for Lake Shore last year was from \$1.14 billion to \$1.22 billion this year. That includes \$14.2 million in new construction, so overall change is at 6% or \$85 million in value.

Cullen Navratil asked if the audience had any general questions not specific to their property.

1. Allyn Dickie – 90-437-2065, 90-437-2060, 90-437-2050 – 1462 Abby Way – Allyn needed clarification on what created the increase on his properties. The bare lot with no buildings doubled. The City Council will make no changes.
2. Tim Whitten – 90-352-0130- 1049 Loon Drive – Tim reviewed the past five years of his property increases. Penny commented that the increases are typical for this area. The City Council will make no change.
3. John Akin – 90-352-0140 – 1045 Loon Drive – Property owners commented that their taxes have doubled in the last two years. Penny mentioned that property sales in Lake Shore are all over the board. The City Council will make no change.
4. Timothy Moore – 90-009-0005, 90-009-0003 – 7837 Lost Lake Trail – Timothy stated he is not here for property with his home on it. Penny stated the County only does values, not appraisals. Discussion continued regarding usable and unusable acreage. The City Council will make no change.
5. Mary Beth Jones – 90-440-0081 – 8573 Birchwood Hills Road – Mary wanted clarification on what is taxed—the land or the buildings, or both. Penny verified that both are taxed. The City Council will make no change.

There were no more appeals from the audience.

Cullen Navratil informed the audience that each property owner will receive a letter from the County Assessor's office within 10 days. Everyone that was heard or had written letters that are not satisfied with the outcome today have the opportunity to further appeal at the county level.

Cullen Navratil moved onto the written letters received.

1. Matt Wieber – 90-374-0105 – 7965 Lost Lake Road, Unit #5 – Matt claims his value should be lowered. No change recommended.
2. Thomas Spicola – 90-032-4402 – 9536 Interlachen Road – Cullen performed a physical inspection of property and recommended a reduction of -\$134,600.

MOTION BY WAYNE ANDERSON AND SECONDED BY VERN GEVIK TO ADJOURN THE BOARD OF APPEALS AND EQUALIZATION REVIEW AT 2:30 PM. MOTION PASSED.

Transcribed by Kathy Johansen
Lake Shore Deputy Clerk

MINUTES
Regular Meeting of Lake Shore City Council
Monday, April 27, 2026
6:00 PM Lake Shore City Hall

Mayor Andy Stewart called the April 27, 2026, Regular City Council meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Attendance: Mayor Andy Stewart, Council Members: Henry Cote, Darcy Peterson, Vern Gevik and Wayne Anderson. City Attorney Tom Pearson; City Engineer Alex Bitter; Police Chief Mike Heldt; and City Deputy Clerk Kathy Johansen were present. Absent was City Clerk/Administrator Laura Fussy. The audience included Nancy Vogt, Pine and Lakes Echo Journalist. A quorum was present, and the City Council was competent to conduct business.

APPROVAL OF MINUTES

MOTION BY DARCY PETERSON AND SECONDED BY WAYNE ANDERSON TO APPROVE THE MARCH 23, 2026, REGULAR CITY COUNCIL MEETING MINUTES AS PRESENTED. MOTION PASSED.

REPORTS

Police Report – Police Chief Mike Heldt

Incident Report – In March 2026 there were 66 incidents in the city. There were 29 traffic-related incidents and 37 were miscellaneous department activity.

March Fire Report – The March Nisswa Fire Department report was included for your review.

Mayor’s Report – Andy Stewart – The local news has taken up the Minnesota League Policy for everyone to review.

MOTION BY VERN GEVIK AND SECONDED BY DARCY PETERSON TO ACCEPT THE LETTER TO THE GOVERNOR AND MEMBERS OF THE MINNESOTA LEGISLATURE. MOTION PASSED.

Clerk/Treasurer’s Report – Kathy Johansen

2026 New Liquor License – Zorbaz – Kathy stated that Zorbaz needed a “New Owner” license application and an Optional 2 AM Liquor License completed to obtain a 2026 license.

MOTION BY DARCY PETERSON AND SECONDED BY WAYNE ANDERSON TO APPROVE THE NEW LIQUOR LICENSE AND OPTIONAL 2AM LICENSE FOR ZORBAZ. MOTION PASSED.

Financials – MOTION BY WAYNE ANDERSON AND SECONDED BY VERN GEVIK TO APPROVE THE MARCH FINANCIALS AS PRESENTED (CLAIM NUMBERS 43413 THRU 43453 AND NON-CHECK CLAIMS LISTED TO ATTACHED REPORT – TOTAL \$107,597.82). MOTION PASSED.

Pay Bills – MOTION BY VERN GEVIK AND SECONDED BY WAYNE ANDERSON TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 43454 THRU 43475; AND CLAIMS 1694 THRU 1708 – TOTAL – \$33,530.58). MOTION PASSED.

Clerk/Administrator – Laura Fussy was absent.

Planning & Zoning Commission – Darcy Peterson

March Permit Summary – The March Permit Summary was provided for review.

Wastewater/Road Committee – Wayne Anderson turned the discussion over to Alex Bitter.

Fritz Loven Bridge Replacement Project – Alex Bitter shared that Fritz Loven Bridge has been approved.

Pebble Beach Road Proposal – Alex Bitter shared a site meeting had been held that combining alternatives two and three would be the most practical solution. The goal is to present this information to the property owners.

MOTION BY DARCY PETERSON AND SECONDED BY HENRY COTE TO APPROVE THE PROFESSIONAL FEES FOR THE PROJECT ON PEBBLE BEACH ROAD. MOTION CARRIED.

CSAH29/CSAH78/Jacobs Road – Alex Bitter presented a letter from the County regarding the intersection of 29, 78 and Jacobs Road that indicates a roundabout may be warranted and a request from our City to indicate possible financial interest in the project.

MOTION BY WAYNE ANDERSON AND SECONDED BY DARCY PETERSON TO SIGN THE LETTER OF SUPPORT FOR THE ROUNDABOUT PROJECT. MOTION PASSED.

Wastewater Monthly Report – Pequot Lakes – The operations report for March was included for review.

March Minutes – The March minutes were included for review.

Park and Recreation Committee – Henry Cote had nothing to report.

Trail 77 –

Gull Lake Trail Phase 4A Change Order – Alex Bitter shared there are a few things needing to be modified with the contract for the easement and permitting issues. The installation of the boardwalk didn't happen, so we had to modify the completion date to extend it further to install it next winter and allow time for turf establishment. Two bollards didn't have a bid item and the S518 curb swapped out to a S512 curb.

Alex reported that the boardwalk will be stored at Koschak Enterprises for \$600/month.

MOTION BY WAYNE ANDERSON AND SECONDED BY DARCY PETERSON TO ACCEPT CHANGE ORDER #1 FOR GULL LAKE TRAIL PHASE 4A. MOTION PASSED.

Personnel – Andy Stewart/Darcy Peterson – No meeting held.

City Attorney – Gammello - Pearson – Tom Pearson had nothing to report.

City Engineer – Widseth – Alex Bitter stated they will be holding pre-con on 2026 street improvements.

OLD BUSINESS – There was no old business.

NEW BUSINESS – There was no new business.

Mayor Andy Stewart announced the meeting of the City Council will now be closed for deliberation on easement acquisitions for the trail. Mayor Stewart informed the public that no city business will be discussed during the closed session and when the Council finishes deliberation, the public portion of the meeting will be reopened and residents will be readmitted, if needed.

MOTION BY WAYNE ANDERSON AND SECONDED BY HENRY COTE TO MOVE INTO CLOSED SESSION TO DISCUSS EASEMENT ACQUISITIONS FOR THE GULL LAKE TRAIL.

City Council met in closed session to consider easement acquisitions. The meeting was closed pursuant to the authority granted to the Council under Minnesota Statute 13D.05 Subd. 3(c). The Council has now reopened the meeting.

MOTION BY WAYNE ANDERSON AND SECONDED BY HENRY COTE TO APPROVE THE GOHMAN EASEMENT DIRECT PURCHASE OFFER OF \$47,500. MOTION PASSED.

MOTION BY VERN GEVIK AND SECONDED BY WAYNE ANDERSON TO APPROVE THE NATURAL RESOURCES MANAGEMENT EASEMENT DIRECT PURCHASE OFFER OF \$950. MOTION CARRIED.

MOTION BY VERN GEVIK AND SECONDED BY WAYNE ANDERSON TO APPROVE THE KOSLOSKI EASEMENT DIRECT PURCHASE OFFER OF \$1,350. MOTION PASSED.

MOTION BY HENRY COTE AND SECONDED BY VERN GEVIK TO APPROVE MAYOR STEWART AND MEMBER VERN GEVIK TO A SUBCOMMITTEE TO PROVIDE ASSISTANCE TO CITY ATTORNEY TOM PEARSON, TERI HASTINGS, AND ENGINEER ALEX BITTER IN MAKING FINAL EASEMENT DECISIONS. MOTION PASSED.

ANNOUNCEMENTS/PUBLIC FORUM –

MOTION BY WAYNE ANDERSON AND SECONDED BY HENRY COTE TO ADJOURN THE APRIL 27, 2026, REGULAR CITY COUNCIL MEETING AT 6:54 PM. MOTION PASSED.

Transcribed by Kathy Johansen
Lake Shore Deputy Clerk

Lake Shore Police Department
Monthly Activity Report

April 2026

31 Traffic Related Incidents:

| | |
|--------------------|----|
| Traffic warnings: | 20 |
| Traffic citations: | 2 |
| Parking Complaint: | 1 |
| Driving complaint: | 4 |
| Attempt to Locate: | 3 |
| Warrant Arrest: | 1 |

34 Misc Calls for Service:

| | |
|----------------------|---|
| Alarms: | 8 |
| Fire/grass: | 1 |
| Medicals: | 9 |
| Property damage: | 3 |
| Found Property: | 1 |
| Domestic Dispute: | 1 |
| Animal Complaint: | 2 |
| Public assist: | 1 |
| Suspicious activity: | 1 |
| Attempted Burglary: | 1 |
| Agency assist: | 2 |
| General information: | 4 |

Total Incidents: 65

Nisswa Fire Department Report

April 2026

Training for this month included pump training off of Engine 19, Engine 1 and Tender 1. During this training hosted by Fire Inc., firefighters drafted from the water drop tank, charged hoselines and relayed water from the engine to the tender. This allowed firefighters to practice hands on how we shuttle water/provide water during structure fires or when providing mutual aid. Another training this month consisted of a propane burn with Fire Inc. This simulation allowed firefighters to experience and practice putting out a propane tank on fire. This training prioritized safe practices to ensure firefighter safety when approaching a propane tank on fire, common spray nozzle patterns, and teamwork during the approach and withdrawal cadence.

Firefighters and first responders assisted with the A&W Easter Breakfast. We assisted by cooking/preparing some of the food, serving the food, passing out Easter eggs, and cleaning tables. This was a great event and our department is very thankful for Emma and the A&W crew.

The fire department hosted our Christmas party on 4/11/2026. The department crew started at the fire station and was shuttled to Bar Harbor by Ole's Bus Service. We had an amazing meal together then went to the bowling alley in Pine River, MN. We are thankful for the local businesses, our community support and to the local fire departments (Pequot Lakes and Mission) for providing coverage for us that evening.

Call Breakdown:

| | |
|-----------------------------------|-----------------|
| Medical Calls | 30 |
| Structure Fire Calls/Vehicle Fire | 0 |
| Grass Fire/Brush Fire | 0 |
| Gas Leak/Odor | 0 |
| Power line down | 1 |
| Motor Vehicle Accidents | 1 |
| Carbon Monoxide/Smoke Detector | 1 |
| Rescue/Special Event | 1 |
| Cancelled en route | 2 |
| Total: | 36 total |

Chief Bailey 218-851-2825

Lake Edward Township: 15 calls

City of Nisswa: 10 calls

Lake Shore: 10 calls

Pelican Township: 1 call

Chief Bailey 218-851-2825

STAFF REPORT

ITEM: 2024 Toyota Tundra Preliminary Estimate

FROM: Kathy Johansen, Deputy Clerk

DATE: May 26, 2026

ISSUES:

1. Roger Olmscheid, City Maintenance Supervisor, performed road crack sealing using his personal 2024 Toyota Tundra on April 25, 2026. The city work truck does not have a hitch that is operational, so a verbal contract between Roger Olmscheid and the city was created several years ago for Roger to use his personal truck for this work. After placing the torch into the back of his Toyota Tundra, the igniter on the handheld propane torch malfunctioned and damaged the bedliner of his truck. Please see attached photos.

A claim with the city insurance provider was denied after a thorough investigation.

Please review the preliminary estimate for repair of the damage. Staff are recommending that due to the damage occurring while Roger was working for the city and performing city maintenance, that the city approve payment for the expense to repair Roger's Toyota Tundra in the amount of \$1,815.45.

Further recommendation would include obtaining a quote to repair the city owned work truck so further use of a personal vehicle for road maintenance would be discontinued.

Crow Wing Auto Body
crowwingautobody@gmail.com
29313 Patriot Ave, Pequot Lakes, MN 56472
Phone: 218-568-4343

*** PRELIMINARY ESTIMATE ***

RO# 8951

05/04/2026 10:21 AM

Owner

Owner: Roger Olmscheid
Address: **Cell:** (320)761-6895
Email: lpublicworks@cityoflakeshore.gov

Control Information

Loss Date:
Deductible: Unknown

Loss Type: Other

Ins. Company: League of MN Cities
Address: 145 University Ave. West
City State Zip: Saint Paul, MN 55103

Work/Day:
FAX:

Insured: City of Lakeshore
Contact: Kathy Johansen
Address: 8583 Interlachen Road
City State Zip: Lake Shore, MN 56468
Email: kjohansen@cityoflakeshore.gov

Work/Day: (218)963-2148
FAX:

Claim Rep: League of MN Cities
Contact: Dale Miot
Address:
Email: damiot@lmc.org

Work/Day: (763)358-4651

Inspection

Inspection Date: 05/04/2026 10:25 AM
Driveable: Yes

Inspection Type: Drive In
Rental Assisted:

Company: Crow Wing Auto Body
Contact: Trevor Lang
Address: 29313 Patriot Ave.
City State Zip: Pequot Lakes, MN 56472
Email: crowwingautobody@gmail.com

Appraiser License #2 :

Work/Day: (218)568-4343
FAX: (218)568-6081
FAX:

Repairer

Repairer: Crow Wing Auto Body Inc.
Address: 29313 Patriot Ave
City State Zip: Pequot Lakes, MN 56472
Email: crowwingautobody@gmail.com
License # :

Contact: Trevor Lang
Work/Day: (218)568-4343
FAX:

Regulation ID: 693677

Target Complete Date/Time:

Days To Repair: 5

Remarks

CROW WING AUTO BODY PROVIDES LIFETIME WARRANTY ON ALL REPAIRS AND PAINTING FOR AS LONG AS THE VEHICLE STAYS UNDER THE PRESENT OWNERSHIP. PARTS ARE SUBJECT TO THE GUARANTEE OF THE SUPPLIER.

USE OF AFTERMARKET OR ECONOMY PARTS IS THE INSURANCE CO. AND/OR VENDORS RESPONSIBILITY FOR FIT AND LIABILITY. CROW WING AUTO BODY DOES NOT GUARANTEE FIT, PERFORMANCE, OR SAFETY OF AFTERMARKET OR ECONOMY PARTS.

KNOW YOUR RIGHTS, MINN. STAT. 72A SUBD. 6.

You have the right to choose a repair shop to fix your vehicle. Once you've informed the insurance representative that you've selected a repair facility, it's illegal for them to try to influence you to take it somewhere else.

INSURANCE COMPANYS ARE REQUIRED TO ASSUME ALL COSTS NECESSARY TO REPAIR YOUR VEHICLE TO THE WAY IT WAS BEFORE IT WAS DAMAGED.

AN INSURER MUST PAY FOR PARTS OF "LIKE KIND AND QUALITY" (OE PARTS OF COMPARABLE AGE AND CONDITION) AND CANNOT REQUIRE YOU TO ACCEPT AFTERMARKET PARTS (PARTS NOT MADE BY YOUR VEHICLE MANUFACTURER).

MINN. STAT. 72A, SUBD. 6.

The Owner will be responsible for any amount not paid by their Insurance Co I authorize(d) CROW WING AUTO BODY Inc. to Estimate and repair my Vehicle,
SIGNED X _____ DATE _____

Vehicle

2024 Toyota Tundra Limited 4 DR Crew Cab Short Bed
6cyl Gasoline Turbo 3.5
10 Speed Automatic

Lic Expire:
Prod Date: 08/2024
Veh Insp# :
Condition:
Ext. Color: Ice Cap
Ext. Refinish: Two-Stage
Ext. Paint Code: 0040

VIN: 5TFJA5DB7RX230911
Mileage:
Mileage Type: Actual
Code: Y8285C
Int. Color: Black SofTex®-trimmed
Int. Refinish: Two-Stage
Int. Trim Code: EA21

Options - AudaVIN Information Received

- | | | |
|------------------------------|--------------------------|---------------------------------|
| 2nd Row Head Airbags | 4-Wheel Drive | AM/FM Radio |
| Adaptive Cruise Control | Air Conditioning | All-Weather Mats (Floor) |
| Aluminum/Alloy Wheels | Anti-Lock Brakes | Armrest(s) |
| Assisted Driving Vehicle | Auto Dimming Ext Mirrors | Auto Emergency Braking |
| Auto Headlamp Control | Auto Locking Hubs (4WD) | Automatic Dimming Mirror |
| Automatic High Beam | Black Grille | Blind Spot Sensor |
| Bucket Seats | Camper/Towing Package | Cargo Lamp |
| Center Console | Collision Avoidance Sys | Color-Keyed Bumper(s) |
| Corrective Lane Assist | Cross Traffic Alert | Cruise Control |
| Daytime Running Lights | Driver Attention Monitor | Driver Seat Memory |
| Dual Airbags | Dual Power Seats | Dual Pwr Lumbar Supports |
| Dual Zone Auto A/C | Elect. Stability Control | Electric Parking Brake |
| Electric Steering | Electronic Transfer Case | Ext Mirror Turn Signals |
| Fuel Door Release | Full Size Spare Tire | Fwd. Collision Alert |
| Garage Door Opener | Head Airbags | Heated Power Mirrors |
| Heated Steering Wheel | Illuminated Visor Mirror | In-Vehicle WiFi |
| Keyless Entry System | Keyless Ignition System | Knee Air Bags |
| LED Brakelights | LED Fog Lamps | LED Headlamps |
| Lane Departure Alert | Leather Steering Wheel | Limited Slp Differential |
| Mirror(s) Memory | Overhead Console | Panorama Sunroof |
| Parking Assist System | Pedestrian Detection Sys | Perimeter Alarm System |
| Power Door Locks | Power Liftgate/Tailgate | Power Rear Window |
| Power Steering | Power Windows | Privacy Glass |
| Pwr Accessory Outlet(s) | Pwr Folding Ext Mirrors | Rear Seat Headrest(s) |

| | | |
|--------------------------|--------------------------|--------------------------|
| Rear Step Bumper | Rear View Camera | Rear Window Defroster |
| Remote Starter | Side Airbags | Single Exhaust System |
| SiriusXM Satellite Radio | Split Folding Rear Seat | Spray-On Bedliner |
| Strg Wheel Radio Control | Surround Cameras | Theft Deterrent System |
| Tilt & Telescopic Steer | Tire Pressure Monitor | Touch Screen Display |
| Traction Control System | Trailer Brake | Trailer Hitch |
| Trip Computer | Ventilated Front Seat(s) | Vinyl Seats |
| Wireless Phone Connect | | |

AudaVIN options are listed in bold-italic fonts

Damages

| Line | Op | Guide | MC | Description | MFR.Part No. | Price | ADJ% | B% | Hours | R |
|------------------------------|----|-------|----|--------------------------|----------------|-------|------|----|-------|----|
| Stripes And Mouldings | | | | | | | | | | |
| 1 | RI | 403 | | Mldg,Bedside Whl Opng LT | R & I Assembly | | | | 0.3 | SM |

| | | | | | | | | | | |
|--|---|------|--|------------------|------------------|----------|--|--|------|----|
| Dashboard And Components | | | | | | | | | | |
| 2 | N | 1066 | | Scan,Pre-Repair | Additional Labor | INC* | | | INC* | ME |
| 3 | N | 1180 | | Scan,Post-Repair | Additional Labor | \$50.00* | | | 0.5* | ME |
| >> Access to Repair Information/Subscriptions Cost | | | | | | | | | | |

| | | | | | | | | | | |
|------------|----|------|--|--------------------------|----------------|--|--|--|------|----|
| Bed | | | | | | | | | | |
| 4 | RI | 657 | | Shield,Bedside Panel LT | R & I Assembly | | | | 0.3 | SM |
| 5 | RI | 1091 | | Rail,Side Inner Upper LT | R & I Assembly | | | | INC | SM |
| 6 | RI | 1092 | | Rail,Side Inner Upper RT | R & I Assembly | | | | INC | SM |
| 7 | RI | 2079 | | Outlet,Electrical RT | R & I Assembly | | | | 0.1 | SM |
| 8 | RI | 395 | | Lamp,Bedside Panel LT | R & I Assembly | | | | 0.2 | SM |
| 9 | RI | 396 | | Lamp,Bedside Panel RT | R & I Assembly | | | | 0.2 | SM |
| 10 | I | 546 | | Inner Bed Assembly | Repair | | | | 8.0* | SM |
| 11 | RI | 538 | | Cover,Tonneau | R & I Assembly | | | | 1.6 | SM |
| 12 | RI | 1511 | | Hook,Tie LT | R & I Assembly | | | | 0.1 | SM |
| 13 | RI | 1512 | | Hook,Tie RT | R & I Assembly | | | | 0.1 | SM |

| | | | | | | | | | | |
|---|----|-----|--|---------------------------|------------------|-----------|--|--|------|-----|
| Manual Entries | | | | | | | | | | |
| 14 | N | M17 | | Cover Car Exterior | Additional Labor | \$7.50* | | | 0.2* | SM* |
| 15 | SB | M60 | | Hazardous Waste Removal | Sublet Repair | \$10.00 | | | | SM |
| 16 | E | | | Spray-In Bedliner | Replace OEM | \$300.00* | | | 3.0* | SM* |
| 17 | L | | | Inner Bed Assy/L Wheel Op | Refinish | | | | 0.5* | RF* |
| >> Refinish left rear inner wheel well after repairs. | | | | | | | | | | |

17 Items

Estimate Total & Entries

| | | | |
|-----------------------------------|---------------------|----------|----------|
| OEM Parts | | \$300.00 | |
| Other Parts | | \$57.50 | |
| Paint & Materials | 0.5 Hours @ \$70.00 | \$35.00 | |
| Parts & Material Total | | | \$392.50 |
| Tax on Parts & Material | @ 7.375% | | \$28.95 |

| Labor | Rate | Replace Hrs | Repair Hrs | Total Hrs | |
|------------------|----------|-------------|------------|-----------|------------|
| Sheet Metal (SM) | \$90.00 | 5.9 | 8.2 | 14.1 | \$1,269.00 |
| Mech/Elec (ME) | \$140.00 | | 0.5 | 0.5 | \$70.00 |
| Frame (FR) | \$140.00 | | | | |
| Refinish (RF) | \$90.00 | 0.5 | | 0.5 | \$45.00 |

| | | | |
|-----------------------|--|------------|------------|
| Labor Total | | 15.1 Hours | \$1,384.00 |
| Sublet Repairs | | | \$10.00 |

| | |
|-------------------------|-----------------------|
| Gross Total | \$1,815.45 |
| Less: Deductible | Unknown- |
| Net Total | \$1,815.45 USD |


ClaimID: 2F77C72E-CC38-4AB1-A36F-1A9A0224B812
 Alternate Parts Y/00/00/00/00/00 Cumulative 00/00/00/00/00 Zip Code: 56301 Crow Wing Auto Body
 Rate Name Default

Audatex Estimating 10.35.99 ES 05/04/2026 10:52 AM REL 10.35.99 DT 04/01/2026 DB 05/01/2026
State Disclosure:MN
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Op Codes

| | | |
|----------------------------|---|--------------------------------|
| * = User-Entered Value | ^ = Labor Matches System Assigned Rates | E = Replace OEM |
| NG = Replace NAGS | EC = Replace Economy | OE = Replace PXN OE Srpls |
| UE = Replace OE Surplus | ET = Partial Replace Labor | EP = Replace PXN |
| EU = Replace Recycled | TE = Partial Replace Price | PM = Replace PXN Reman/Reblt |
| UM = Replace Reman/Rebuilt | L = Refinish | PC = Replace PXN Reconditioned |
| UC = Replace Reconditioned | TT = Two-Tone | SB = Sublet Repair |
| N = Additional Labor | BR = Blend Refinish | I = Repair |
| IT = Partial Repair | CG = Chipguard | RI = R & I Assembly |
| P = Check | AA = Appearance Allowance | RP = Related Prior Damage |

| | |
|---|---|
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STAFF REPORT

ITEM: Citizen Complaint #5142026

FROM: Kathy Johansen, Deputy Clerk

DATE: May 26, 2026

ACTION: Discussion Only

ISSUE:

1. The City of Lake Shore received a complaint from Virgil Boelter on May 14, 2026. The complaint is regarding the watering of the cemetery and how it is affecting the headstone on his plot. This is the second attempt Virgil has made to rectify the issue.

Virgil has approached Roger Olmscheid, City Maintenance Supervisor, on two separate occasions and asked Roger to discontinue watering the cemetery to stop the red residue left by the water accumulating on the headstone causing it to look dull and unattractive. Roger explained to Virgil that moving the sprinkler head would cause the grass around the headstone and extended area to die and look out of place with the remaining cemetery.

After several discussions between city staff, it was decided to request aid from the council to find a possible resolution to this issue.

5/14/2026



City of Lake Shore Citizen Complaint Form

Complaint #
5142026

Notice under the Minnesota Government Data Practices Act: The City of Lake Shore collects your personal information on this form to help investigate the complaint and inform you of the results. The data from this form will be used by a City employee who will investigate the complaint on behalf of the City. You are not required to provide any personal information, including your phone number and address, but this may prevent the City from informing you of the results. Anonymous complaints will not be considered valid and action will not be taken. Your complaint and name is public data unless it concerns a violation of law relating to the use of real property or is otherwise protected by the Minnesota Data Practices Act.

- Property Owner
- City Hall/City Staff
- Zoning/Land Use
- Short-Term Rental**
- Road & Maintenance Department
- Police Department (please specify)
- Other (please specify) Cemetery

*=required field

*Name: VIRGIL BOELTER Email: VIRGILBOELTER40@CHATTER.NET

Address: 8542 WASEGA WOODS Phone #: 218 851 2905

Address of property in question: CITY CEMETARY

*Please indicate your complaint or concern: WOULD YOU PLEASE QUIT WATERING THE GRASS MY HEAD STONES ARE TURNING IRON RED & I WANT IT TO STAY GLOSSY BLACK

VIRGIL & ROBERTA BOELTER

VIVIAN PATTISON

*Signature of Complainant: [Signature] *Date: 5-14-2026

I understand the complaint and my name is public data unless it concerns a violation of law relating to the use of real property or is otherwise protected by the Minnesota Data Practices Act.

**Per Short-term Rental City Ordinance 47.5.3.1 – Any person who makes a false complaint regarding a short-term rental vacation rental is guilty of a misdemeanor.

For the Period : 4/1/2026 To 4/30/2026

| <u>Name of Fund</u> | <u>Beginning Balance</u> | <u>Total Receipts</u> | <u>Total Disbursed</u> | <u>Ending Balance</u> | <u>Less Deposits In Transit</u> | <u>Plus Outstanding Checks</u> | <u>Total Per Bank Statement</u> |
|--|--------------------------|-----------------------|------------------------|-----------------------|---------------------------------|--------------------------------|---------------------------------|
| General Fund | \$1,344,283.37 | \$11,423.45 | \$57,232.12 | \$1,298,474.70 | \$0.00 | \$19,382.43 | \$1,317,857.13 |
| Corona Virus Relief Funds | \$95,820.61 | \$0.00 | \$0.00 | \$95,820.61 | \$0.00 | \$0.00 | \$95,820.61 |
| LSPD Administrative Fines | \$17,804.43 | \$0.00 | \$0.00 | \$17,804.43 | \$0.00 | \$0.00 | \$17,804.43 |
| P&Z Penalties | \$18,900.00 | \$0.00 | \$0.00 | \$18,900.00 | \$0.00 | \$0.00 | \$18,900.00 |
| American National CD - 1 | \$749,777.30 | \$0.00 | \$0.00 | \$749,777.30 | \$0.00 | \$0.00 | \$749,777.30 |
| Pohl Road Assessments | \$43,731.56 | \$0.00 | \$0.00 | \$43,731.56 | \$0.00 | \$0.00 | \$43,731.56 |
| Robinhood Way Assessments | \$68,507.31 | \$0.00 | \$0.00 | \$68,507.31 | \$0.00 | \$0.00 | \$68,507.31 |
| Debt Service 2020A | (\$377,207.57) | \$0.00 | \$0.00 | (\$377,207.57) | \$0.00 | \$0.00 | (\$377,207.57) |
| Municipal State Aid Streets - Construction | \$1,612.50 | \$0.00 | \$0.00 | \$1,612.50 | \$0.00 | \$0.00 | \$1,612.50 |
| Park Dedication Fee | \$15,950.00 | \$0.00 | \$0.00 | \$15,950.00 | \$0.00 | \$0.00 | \$15,950.00 |
| Sewer Capital Projects | \$82,349.61 | \$3,481.50 | \$0.00 | \$85,831.11 | \$0.00 | \$0.00 | \$85,831.11 |
| Trail - Dedicated Matching Funds | \$295,846.52 | \$0.00 | \$0.00 | \$295,846.52 | \$0.00 | \$0.00 | \$295,846.52 |
| Sewage Collection and Disposal | \$123,067.02 | \$19,072.00 | \$1,408.17 | \$140,730.85 | \$0.00 | \$977.22 | \$141,708.07 |
| American National CD - 2 | \$24,790.76 | \$0.00 | \$0.00 | \$24,790.76 | \$0.00 | \$0.00 | \$24,790.76 |
| Total | \$2,505,233.42 | \$33,976.95 | \$58,640.29 | \$2,480,570.08 | \$0.00 | \$20,359.65 | \$2,500,929.73 |

Fund Name: All Funds

Date Range: 04/01/2026 To 04/30/2026

| <u>Date</u> | <u>Vendor</u> | <u>Check #</u> | <u>Description</u> | <u>Void</u> | <u>Account Name</u> | <u>F-A-O-P</u> | <u>Total</u> |
|-------------|----------------------------------|----------------|--|-------------|----------------------------|----------------|--------------------|
| 04/01/2026 | Payroll Period Ending 03/31/2026 | 43454 | Payroll Period: 3/18/26-3/31/26 PAID 4/1/26 | N | Council/Town Board | 100-41110-101- | \$ 275.73 |
| | Total For Check | 43454 | | | | | \$ 275.73 |
| 04/01/2026 | Payroll Period Ending 03/31/2026 | 43455 | Payroll Period: 3/18/26-3/31/26 PAID 4/1/26 | N | Council/Town Board | 100-41110-101- | \$ 279.33 |
| | Total For Check | 43455 | | | | | \$ 279.33 |
| 04/01/2026 | Payroll Period Ending 03/31/2026 | 43456 | Payroll Period: 3/18/26-3/31/26 PAID 4/1/26 | N | Council/Town Board | 100-41110-101- | \$ 293.86 |
| | Total For Check | 43456 | | | | | \$ 293.86 |
| 04/01/2026 | Payroll Period Ending 03/31/2026 | 43457 | Payroll Period: 3/18/26-3/31/26 PAID 4/1/26 | N | Housekeeping/Grounds Maint | 100-41942-101- | \$ 386.02 |
| | Total For Check | 43457 | | | | | \$ 386.02 |
| 04/01/2026 | Payroll Period Ending 03/31/2026 | 43458 | Payroll Period: 3/18/26-3/31/26 PAID 4/1/26 | N | Chief of Police | 100-42111-101- | \$ 2,776.47 |
| | Total For Check | 43458 | | | | | \$ 2,776.47 |
| 04/01/2026 | Payroll Period Ending 03/31/2026 | 43459 | Payroll Period: 3/18/26-3/31/26 PAID 4/1/26 | N | Clerk | 100-41425-101- | \$ 1,295.63 |
| | | 43459 | | | Planning and Zoning Office | 100-41911-101- | \$ 35.02 |
| | | 43459 | | | Sewer Administration | 602-49495-101- | \$ 70.03 |
| | Total For Check | 43459 | | | | | \$ 1,400.68 |
| 04/01/2026 | Payroll Period Ending 03/31/2026 | 43460 | Payroll Period: 3/18/26-3/31/26 PAID 4/1/26 | N | Patrolman PT | 100-42113-101- | \$ 1,100.08 |
| | Total For Check | 43460 | | | | | \$ 1,100.08 |
| 04/01/2026 | Payroll Period Ending 03/31/2026 | 43461 | Payroll Period: 3/18/26-3/31/26 PAID 4/1/26 | N | Public Works Employee | 100-43010-101- | \$ 679.21 |
| | Total For Check | 43461 | | | | | \$ 679.21 |
| 04/01/2026 | Payroll Period Ending 03/31/2026 | 43462 | Payroll Period: 3/18/26-3/31/26 PAID 4/1/26 | N | Council/Town Board | 100-41110-101- | \$ 305.88 |
| | Total For Check | 43462 | | | | | \$ 305.88 |

| Date | Vendor | Check # | Description | Void | Account Name | F-A-O-P | Total |
|------------|-----------------------------|--------------------|--|------|----------------------------|----------------|------------------|
| 04/01/2026 | STATE OF MINNESOTA PAYMENTS | 43463 | Payroll Period: 3/18/26-3/31/26 PAID 4/1/26 | N | Mayor | 100-41310-101- | \$ 467.75 |
| | Total For Check | 43463 | | | | | \$ 467.75 |
| 04/01/2026 | STATE OF MINNESOTA PAYMENTS | DC040126 | DC Payroll 3/18/26-3/31/26 | N | City Administrator | 100-41350-101- | \$ 50.00 |
| | | DC040126 | | | Chief of Police | 100-42111-101- | \$ 25.00 |
| | Total For Check | DC040126 | | | | | \$ 75.00 |
| 04/01/2026 | TASC CLIENT SERVICES | FS040126 | EMPLOYEE FLEX CONTR PYRL 7 of 26 | N | City Administrator | 100-41350-101- | \$ 130.76 |
| | | FS040126 | | | Chief of Police | 100-42111-101- | \$ 130.76 |
| | Total For Check | FS040126 | | | | | \$ 261.52 |
| 04/01/2026 | STATE OF MINNESOTA PAYMENTS | H CSP040126 | H CSP Payroll 3/18/26-3/31/26 | N | City Administrator | 100-41350-101- | \$ 150.00 |
| | | H CSP040126 | | | Clerk | 100-41425-101- | \$ 138.75 |
| | | H CSP040126 | | | Planning and Zoning Office | 100-41911-101- | \$ 3.75 |
| | | H CSP040126 | | | Chief of Police | 100-42111-101- | \$ 150.00 |
| | | H CSP040126 | | | Sewer Administration | 602-49495-101- | \$ 7.50 |
| | Total For Check | H CSP040126 | | | | | \$ 450.00 |
| 04/01/2026 | IRS DEPOSIT (PAYROLL) | IRS040126 | Payroll Period 3/18/26-3/31/26 Pd 4/1/26 | N | Council/Town Board | 100-41110-101- | \$ 57.09 |
| | | IRS040126 | | | | 100-41110-122- | \$ 18.60 |
| | | IRS040126 | | | | 100-41110-126- | \$ 18.49 |
| | | IRS040126 | | | Mayor | 100-41310-101- | \$ 7.25 |
| | | IRS040126 | | | | 100-41310-126- | \$ 7.25 |
| | | IRS040126 | | | Clerk | 100-41425-101- | \$ 252.87 |
| | | IRS040126 | | | | 100-41425-122- | \$ 108.93 |
| | | IRS040126 | | | | 100-41425-126- | \$ 25.47 |
| | | IRS040126 | | | Planning and Zoning Office | 100-41911-101- | \$ 6.83 |
| | | IRS040126 | | | | 100-41911-122- | \$ 2.94 |
| | | IRS040126 | | | | 100-41911-126- | \$ 0.69 |
| | | IRS040126 | | | | 100-41942-101- | \$ 32.13 |
| | | IRS040126 | | | Housekeeping/Grounds Maint | 100-41942-122- | \$ 26.04 |
| | | IRS040126 | | | | 100-41942-126- | \$ 6.09 |
| | | IRS040126 | | | Chief of Police | 100-42111-101- | \$ 293.49 |
| | | IRS040126 | | | | 100-42111-126- | \$ 54.02 |
| | | IRS040126 | | | Patrolman PT | 100-42113-101- | \$ 181.43 |
| | | IRS040126 | | | | 100-42113-122- | \$ 83.70 |
| | | IRS040126 | | | | 100-42113-126- | \$ 19.58 |
| | | IRS040126 | | | Public Works Employee | 100-43010-101- | \$ 173.64 |
| | | IRS040126 | | | | 100-43010-122- | \$ 59.68 |

Fund Name: All Funds

Date Range: 04/01/2026 To 04/30/2026

Date Vendor

| Date | Vendor | Check # | Description | Void | Account Name | F-A-O-P | Total |
|------------|------------------------------------|-------------------|---|------|----------------------------|----------------|--------------------|
| | | IRS040126 | | | Miscellaneous | 100-43010-126- | \$ 13.96 |
| | | IRS040126 | | | Sewer Administration | 100-49001-101- | \$ (0.03) |
| | | IRS040126 | | | | 602-49495-101- | \$ 13.67 |
| | | IRS040126 | | | | 602-49495-122- | \$ 5.89 |
| | | IRS040126 | | | | 602-49495-126- | \$ 1.38 |
| | | IRS040126 | | | | | \$ 1,471.08 |
| 04/01/2026 | MN DEPT OF REVENUE (PAYROLL TAXES) | MN040126 | Payroll Period 3/18/26 -3/31/26 Pd 4/1/26 | N | Council/Town Board | 100-41110-101- | \$ 25.00 |
| | | MN040126 | | | Clerk | 100-41425-101- | \$ 76.78 |
| | | MN040126 | | | Planning and Zoning Office | 100-41911-101- | \$ 2.08 |
| | | MN040126 | | | Chief of Police | 100-42111-101- | \$ 140.01 |
| | | MN040126 | | | Patrolman PT | 100-42113-101- | \$ 62.55 |
| | | MN040126 | | | Public Works Employee | 100-43010-101- | \$ 42.90 |
| | | MN040126 | | | Miscellaneous | 100-49001-101- | \$ (0.01) |
| | | MN040126 | | | Sewer Administration | 602-49495-101- | \$ 4.15 |
| | | MN040126 | | | | | \$ 353.46 |
| 04/01/2026 | PUBLIC EMPLOYEES RETIREMENT ASSN | PERA040126 | Payroll Period 3/18/26-3/31/26 Pd 4/1/26 | N | Council/Town Board | 100-41110-101- | \$ 32.50 |
| | | PERA040126 | | | Mayor | 100-41110-121- | \$ 32.50 |
| | | PERA040126 | | | | 100-41310-101- | \$ 25.00 |
| | | PERA040126 | | | | 100-41310-121- | \$ 25.00 |
| | | PERA040126 | | | | 100-41425-101- | \$ 123.21 |
| | | PERA040126 | | | | 100-41425-121- | \$ 142.16 |
| | | PERA040126 | | | Planning and Zoning Office | 100-41911-101- | \$ 3.33 |
| | | PERA040126 | | | Chief of Police | 100-41911-121- | \$ 3.84 |
| | | PERA040126 | | | | 100-42111-101- | \$ 472.72 |
| | | PERA040126 | | | Public Works Employee | 100-42111-121- | \$ 709.08 |
| | | PERA040126 | | | | 100-43010-101- | \$ 62.57 |
| | | PERA040126 | | | | 100-43010-121- | \$ 72.20 |
| | | PERA040126 | | | Miscellaneous | 100-49001-101- | \$ 0.01 |
| | | PERA040126 | | | Sewer Administration | 602-49495-101- | \$ 6.66 |
| | | PERA040126 | | | | 602-49495-121- | \$ 7.68 |
| | | PERA040126 | | | | | \$ 1,718.46 |
| 04/14/2026 | AMERICAN NATIONAL BANK | ANB041426 | DEPOSIT SLIPS ORDER | N | Other General Government | 100-41901-201- | \$ 20.29 |
| | | ANB041426 | | | | | \$ 20.29 |
| 04/14/2026 | DELTA DENTAL | DELTA040726 | INSURANCE PREMIUM APR 2026 | N | City Administrator | 100-41350-131- | \$ 161.31 |
| | | DELTA040726 | | | Chief of Police | 100-42111-131- | \$ 161.31 |

Fund Name: All Funds

Date Range: 04/01/2026 To 04/30/2026

| Date | Vendor | Total For Check | Check # | Description | Void | Account Name | F-A-O-P | Total |
|------------------------|---------------------------------------|-----------------|----------------------|--|------|----------------------------|----------------|--------------------|
| 04/15/2026 | Payroll Period Ending 04/14/2026 | 43464 | DELTA040726 43464 | Payroll Period 4/1/26-4/14/26 Paid 4/15/26 | N | Housekeeping/Grounds Maint | 100-41942-101- | \$ 266.53 |
| Total For Check | | 43464 | | | | | | \$ 266.53 |
| 04/15/2026 | Payroll Period Ending 04/14/2026 | 43465 | 43465 | Payroll Period 4/1/26-4/14/26 Paid 4/15/26 | N | Chief of Police | 100-42111-101- | \$ 2,294.86 |
| Total For Check | | 43465 | | | | | | \$ 2,294.86 |
| 04/15/2026 | Payroll Period Ending 04/14/2026 | 43466 | 43466 | Payroll Period 4/1/26-4/14/26 Paid 4/15/26 | N | Clerk | 100-41425-101- | \$ 1,598.39 |
| Total For Check | | 43466 | | | | | | \$ 1,598.39 |
| 04/15/2026 | Payroll Period Ending 04/14/2026 | 43467 | 43467 | Payroll Period 4/1/26-4/14/26 Paid 4/15/26 | N | Patrolman PT | 100-42113-101- | \$ 932.32 |
| Total For Check | | 43467 | | | | | | \$ 932.32 |
| 04/15/2026 | Payroll Period Ending 04/14/2026 | 43468 | 43468 | Payroll Period 4/1/26-4/14/26 Paid 4/15/26 | N | Public Works Employee | 100-43010-101- | \$ 594.57 |
| Total For Check | | 43468 | | | | | | \$ 594.57 |
| 04/15/2026 | THE LINCOLN NATIONAL LIFE INS. CO. | 43469 | 43469 | ACCT ATCLSHORE-BL-1558002 PREMIUM PYMTS | N | City Administrator | 100-41350-133- | \$ 132.22 |
| Total For Check | | 43469 | | | | | | \$ 132.22 |
| 04/15/2026 | MEDICA | 43470 | 43470 | COVERAGE APR 2026 INV 949306419209 | N | Chief of Police | 100-42111-133- | \$ 162.72 |
| Total For Check | | 43470 | | | | | | \$ 162.72 |
| 04/15/2026 | NCPERS GROUP LIFE INS. | 43471 | 43471 | GRP LIFE INSURANCE-UNIT 571200 INV 571200042026 | N | Chief of Police | 100-41350-131- | \$ 1,652.92 |
| Total For Check | | 43471 | | | | | | \$ 1,652.92 |
| 04/15/2026 | CHARTER COMMUNICATIONS | 43472 | 43472 | ACCT 175599201 - Inv 175599201040126 | N | Other General Government | 100-41901-321- | \$ 265.34 |
| Total For Check | | 43472 | | | | | | \$ 265.34 |
| Total For Check | | 43472 | | | | | | \$ 4,577.25 |
| Total For Check | | 43472 | | | | | | \$ 16.00 |
| Total For Check | | 43472 | | | | | | \$ 16.00 |
| Total For Check | | 43472 | | | | | | \$ 265.34 |
| Total For Check | | 43472 | | | | | | \$ 265.34 |

| <u>Date</u> | <u>Vendor</u> | <u>Check #</u> | <u>Description</u> | <u>Void</u> | <u>Account Name</u> | <u>F-A-O-P</u> | <u>Total</u> |
|-------------|------------------------------------|-------------------|--|-------------|----------------------------|----------------|--------------------|
| | | IRS041526 | | | | 100-42113-126- | \$ 16.31 |
| | | IRS041526 | | | Public Works Employee | 100-43010-101- | \$ 165.58 |
| | | IRS041526 | | | | 100-43010-122- | \$ 53.15 |
| | | IRS041526 | | | | 100-43010-126- | \$ 12.43 |
| | | IRS041526 | | | Sewer Administration | 602-49495-101- | \$ 18.21 |
| | | IRS041526 | | | | 602-49495-122- | \$ 7.38 |
| | | IRS041526 | | | | 602-49495-126- | \$ 1.73 |
| | | IRS041526 | | | | | \$ 1,302.34 |
| 04/15/2026 | MN DEPT OF REVENUE (PAYROLL TAXES) | MIN041526 | Payroll Period 4/1/26-4/14/26 Pd 4/15/26 | N | Clerk | 100-41425-101- | \$ 103.64 |
| | | MIN041526 | | | Planning and Zoning Office | 100-41911-101- | \$ 2.80 |
| | | MIN041526 | | | Chief of Police | 100-42111-101- | \$ 100.02 |
| | | MIN041526 | | | Patrolman PT | 100-42113-101- | \$ 50.52 |
| | | MIN041526 | | | Public Works Employee | 100-43010-101- | \$ 37.64 |
| | | MIN041526 | | | Sewer Administration | 602-49495-101- | \$ 5.60 |
| | | MIN041526 | | | | | \$ 300.22 |
| 04/15/2026 | PUBLIC EMPLOYEES RETIREMENT ASSN | PERA041526 | Payroll Period 4/1/26-4/14/26 Pd 4/15/26 | N | Clerk | 100-41425-101- | \$ 152.09 |
| | | PERA041526 | | | Planning and Zoning Office | 100-41425-121- | \$ 175.49 |
| | | PERA041526 | | | | 100-41911-101- | \$ 4.11 |
| | | PERA041526 | | | | 100-41911-121- | \$ 4.74 |
| | | PERA041526 | | | Chief of Police | 100-42111-101- | \$ 393.93 |
| | | PERA041526 | | | | 100-42111-121- | \$ 590.90 |
| | | PERA041526 | | | Public Works Employee | 100-43010-101- | \$ 55.72 |
| | | PERA041526 | | | | 100-43010-121- | \$ 64.29 |
| | | PERA041526 | | | Sewer Administration | 602-49495-101- | \$ 8.22 |
| | | PERA041526 | | | | 602-49495-121- | \$ 9.49 |
| | | PERA041526 | | | | | \$ 1,458.98 |
| 04/28/2026 | Payroll Period Ending 04/28/2026 | 43476 | Payroll Period 4/15/26-4/28/26 PD 4/28/26 | N | Housekeeping/Grounds Maint | 100-41942-101- | \$ 335.47 |
| | | 43476 | | | | | \$ 335.47 |
| 04/28/2026 | Payroll Period Ending 04/28/2026 | 43477 | Payroll Period 4/15/26-4/28/26 PD 4/28/26 | N | Chief of Police | 100-42111-101- | \$ 2,310.86 |
| | | 43477 | | | | | \$ 2,310.86 |
| 04/28/2026 | Payroll Period Ending 04/28/2026 | 43478 | Payroll Period 4/15/26-4/28/26 PD 4/28/26 | N | Clerk | 100-41425-101- | \$ 2,006.81 |
| | | 43478 | | | Planning and Zoning Office | 100-41911-101- | \$ 54.24 |

Fund Name: All Funds

Date Range: 04/01/2026 To 04/30/2026

| <u>Date</u> | <u>Vendor</u> | <u>Check #</u> | <u>Description</u> | <u>Void</u> | <u>Account Name</u> | <u>F-A-O-P</u> | <u>Total</u> |
|-------------|----------------------------------|------------------|--|-------------|----------------------------|----------------|--------------------|
| | | 43478 | | | Miscellaneous | 100-49001-101- | \$ (0.01) |
| | | 43478 | | | Sewer Administration | 602-49495-101- | \$ 108.48 |
| | | 43478 | | | | | \$ 2,169.52 |
| 04/28/2026 | Payroll Period Ending 04/28/2026 | 43479 | Payroll Period 4/15/26-4/28/26 PD 4/28/26 | N | Patrolman PT | 100-42113-101- | \$ 1,244.27 |
| | | 43479 | | | | | \$ 1,244.27 |
| 04/28/2026 | Payroll Period Ending 04/28/2026 | 43480 | Payroll Period 4/15/26-4/28/26 PD 4/28/26 | N | Public Works Employee | 100-43010-101- | \$ 1,985.44 |
| | | 43480 | | | | | \$ 1,985.44 |
| 04/28/2026 | STATE OF MINNESOTA PAYMENTS | DC42826 | DC Payroll 4/15/26-4/28/26 | N | City Administrator | 100-41350-101- | \$ 50.00 |
| | | DC42826 | | | Chief of Police | 100-42111-101- | \$ 25.00 |
| | | DC42826 | | | | | \$ 75.00 |
| 04/28/2026 | TASC CLIENT SERVICES | FS42826 | EMPLOYEE FLEX CONTR 9of 26 | N | City Administrator | 100-41350-101- | \$ 130.76 |
| | | FS42826 | | | Chief of Police | 100-42111-101- | \$ 130.76 |
| | | FS42826 | | | | | \$ 261.52 |
| 04/28/2026 | STATE OF MINNESOTA PAYMENTS | HCSP42826 | HCSP Payroll 4/15/26-4/28/26 | N | City Administrator | 100-41350-101- | \$ 150.00 |
| | | HCSP42826 | | | Clerk | 100-41425-101- | \$ 138.75 |
| | | HCSP42826 | | | Planning and Zoning Office | 100-41911-101- | \$ 7.50 |
| | | HCSP42826 | | | Chief of Police | 100-42111-101- | \$ 150.00 |
| | | HCSP42826 | | | Sewer Administration | 100-49495-101- | \$ 3.75 |
| | | HCSP42826 | | | | | \$ 450.00 |
| 04/28/2026 | IRS DEPOSIT (PAYROLL) | IRS42826 | Payroll Period 4/15/26-4/28/26 Pd 4/28/26 | N | Clerk | 100-41425-101- | \$ 486.83 |
| | | IRS42826 | | | | 100-41425-122- | \$ 176.41 |
| | | IRS42826 | | | | 100-41425-126- | \$ 41.26 |
| | | IRS42826 | | | Planning and Zoning Office | 100-41911-101- | \$ 13.16 |
| | | IRS42826 | | | | 100-41911-122- | \$ 4.77 |
| | | IRS42826 | | | | 100-41911-126- | \$ 1.12 |
| | | IRS42826 | | | Housekeeping/Grounds Maint | 100-41942-101- | \$ 27.92 |
| | | IRS42826 | | | | 100-41942-122- | \$ 22.63 |
| | | IRS42826 | | | | 100-41942-126- | \$ 5.29 |
| | | IRS42826 | | | Chief of Police | 100-42111-101- | \$ 213.14 |
| | | IRS42826 | | | | 100-42111-126- | \$ 44.34 |
| | | IRS42826 | | | Patrolman PT | 100-42113-101- | \$ 219.74 |
| | | IRS42826 | | | | 100-42113-122- | \$ 95.79 |

Fund Name: All Funds

Date Range: 04/01/2026 To 04/30/2026

| <u>Date</u> | <u>Vendor</u> | <u>Check #</u> | <u>Description</u> | <u>Void</u> | <u>Account Name</u> | <u>F-A-O-P</u> | <u>Total</u> |
|-------------|------------------------------------|------------------|--|-------------|----------------------------|----------------|-----------------|
| | | IRS42826 | | | | 100-42113-126- | 22.40 |
| | | IRS42826 | | | Public Works Employee | 100-43010-101- | 454.52 |
| | | IRS42826 | | | | 100-43010-122- | 171.58 |
| | | IRS42826 | | | | 100-43010-126- | 40.13 |
| | | IRS42826 | | | Miscellaneous | 100-49001-101- | (0.04) |
| | | IRS42826 | | | Sewer Administration | 602-49495-101- | 26.32 |
| | | IRS42826 | | | | 602-49495-122- | 9.54 |
| | | IRS42826 | | | | 602-49495-126- | 2.23 |
| | | IRS42826 | | | | | 2,079.08 |
| 04/28/2026 | MN DEPT OF REVENUE (PAYROLL TAXES) | MIN42826 | Payroll Period 4/15/26 -4/28/26 Pd 4/28/26 | N | Clerk | 100-41425-101- | 144.60 |
| | | MIN42826 | | | Planning and Zoning Office | 100-41911-101- | 3.91 |
| | | MIN42826 | | | Chief of Police | 100-42111-101- | 100.02 |
| | | MIN42826 | | | Patrolman PT | 100-42113-101- | 74.19 |
| | | MIN42826 | | | Public Works Employee | 100-43010-101- | 135.34 |
| | | MIN42826 | | | Miscellaneous | 100-49001-101- | (0.01) |
| | | MIN42826 | | | Sewer Administration | 602-49495-101- | 7.82 |
| | | MIN42826 | | | | | 465.87 |
| 04/28/2026 | PUBLIC EMPLOYEES RETIREMENT ASSN | PERA42826 | Payroll Period 4/15/26-4/28/26 Pd 4/28/26 | N | Clerk | 100-41425-101- | 193.96 |
| | | PERA42826 | | | Planning and Zoning Office | 100-41425-121- | 223.80 |
| | | PERA42826 | | | | 100-41911-101- | 5.24 |
| | | PERA42826 | | | | 100-41911-121- | 6.05 |
| | | PERA42826 | | | Chief of Police | 100-42111-101- | 393.93 |
| | | PERA42826 | | | | 100-42111-121- | 590.90 |
| | | PERA42826 | | | Public Works General | 100-43001-101- | 0.02 |
| | | PERA42826 | | | Public Works Employee | 100-43010-101- | 179.88 |
| | | PERA42826 | | | | 100-43010-121- | 207.55 |
| | | PERA42826 | | | Sewer Administration | 602-49495-101- | 10.48 |
| | | PERA42826 | | | | 602-49495-121- | 12.09 |
| | | PERA42826 | | | | | 1,823.90 |
| 04/30/2026 | CTC - 446126 | 43481 | PHONES-ACCT 00018679-6 INV 21801129 | N | Other General Government | 100-41901-321- | 526.53 |
| | | 43481 | | | Communication Services | 100-42151-321- | 79.03 |
| | | 43481 | | | | | 605.56 |
| 04/30/2026 | CROW WING POWER | 43482* | 3/14/26 and 4/14/26 BILL DATES | N | Street Lighting | 100-43160-381- | 81.69 |
| | | 43482* | | | Park Areas | 100-45202-381- | 80.70 |
| | | 43482* | | | Cemetery | 100-49010-381- | 80.46 |

Fund Name: All Funds

Date Range: 04/01/2026 To 04/30/2026

| <u>Date</u> | <u>Vendor</u> | <u>Check #</u> | <u>Description</u> | <u>Void</u> | <u>Account Name</u> | <u>F-A-O-P</u> | <u>Total</u> |
|-------------|--|----------------------------------|--|-------------|---|----------------|---------------------|
| | | 43482* | | | | | \$ 660.58 |
| | | 43482 | | | | | \$ 903.43 |
| 04/30/2026 | JOHANNECK APPRAISALS | 43483 | INV GLT - 01.08.2026 PARCEL 10 RIVERSIDE DEV CORP | N | Purchasing | 100-41570-514- | \$ 3,750.00 |
| | | 43483 | | | | | \$ 3,750.00 |
| 04/30/2026 | MINNESOTA POWER | 43484 | BILL DATE MARCH/APRIL 2026 MULTIPLE ACCTS | N | General Government Buildings and Plant | 100-41940-381- | \$ 712.74 |
| | | 43484 | | | Street Lighting | 100-43160-381- | \$ 225.51 |
| | | 43484 | | | Sewer Utilities - Sewer Lift Stations | 602-49470-381- | \$ 316.64 |
| | | 43484 | | | | | \$ 1,254.89 |
| 04/30/2026 | MEDICA | 43485 | COVERAGE APR 2026 INV 949305104304 | N | City Administrator | 100-41350-131- | \$ 4,655.06 |
| | | 43485 | | | Chief of Police | 100-42111-131- | \$ 5,848.66 |
| | | 43485 | | | | | \$ 10,503.72 |
| 04/30/2026 | MINNESOTA BOARD OF WATER & SOIL RES | 43486 | STATE FEES | N | Purchasing | 100-41570-514- | \$ 221.19 |
| | | 43486 | | | | | \$ 221.19 |
| | | Total For Selected Checks | | | | | \$ 58,640.29 |

| 2026 Land Use Permits | | | | | | | | | | | |
|-----------------------|-----------|---------------|---|----------|----------------|------|--------------------|--|-------|--------|--|
| PERMIT NUMBER | DATE RECD | DATE APPROVED | PROPERTY ADDRESS | LAST | FIRST | ZONE | PIN | DESCRIPTION | FEE | Check# | Condition(s) |
| 4030 | 4/6/2026 | 4/7/2026 | 982 Bass Lake Rd | Pelto | Brian | R-2 | 90-378-0121 | Install left elevator | \$75 | | Must meet all setbacks per Section 17.2 & 17.3.4 |
| 4031 | 4/6/2026 | 4/7/2026 | 8762 Interlachen Rd | Smith | Patrick | R-2 | 90-437-2530 & 2535 | Install left elevator | \$75 | 3531 | Must meet all setbacks per Section 17.2 & 17.3.4 |
| 4032 | 4/7/2026 | 4/9/2026 | 8642 Birchwood Hills Rd | Sandoz | Kip & Cindy | R-2 | 90-021-4220 | Replace existing riprap, sand blanket edger, steps (2), and dock mooring stone (1). | \$150 | 9950 | Must meet Sections 17.3.4 & 36.7 of zoning ordinance |
| 4033 | 4/13/2026 | 4/15/2026 | 8708 Interlachen Rd | Fritz | Emily | R-2 | 90-437-1975 | Seasonal Camper | \$50 | 2780 | Must follow Section 37 |
| 4034 | 4/13/2026 | 4/15/2026 | 8708 Interlachen Rd | Fritz | Emily | R-2 | 90-437-1075 | Repair shoreline from ice heave | \$75 | 2779 | n/a |
| 4035 | 4/9/2026 | 4/15/2026 | 9284 Interlachen Rd | Young | Thomas | R-2 | 90-469-0304 | Replace steps to the lake, replace timber wall with boulder wall, add boulder croppings and 10 cu. yards of grading in SIZ1. | \$150 | | Must meet Section 17.3.4 |
| 4036 | 4/16/2026 | 4/17/2026 | 8690 Interlachen Rd | Viesmann | Doug & Darlene | R-2 | 90-437-1955 | Replace existing septic system | \$225 | | |
| 4037 | 4/6/2026 | 4/20/2026 | 8082 Whitsrom Rd | Hund | Cory & Carrie | R-2 | 90-387-0081 | Construct a 1,087 square foot garage addition with 2nd story. | \$600 | | Must meet Section 17.2 |
| 4038 | 4/22/2026 | 4/22/2026 | 9182 Pebble Beach Rd | Wilson | Alexander | R-2 | 90-457-0140 | Repair shoreline from ice heave | \$75 | cash | n/a |
| 4039 | 4/27/2026 | 4/29/2026 | 1111 Miller Lane | Woll | Jim | R-2 | 90-016-3105 | Repair shoreline from ice heave | \$75 | | n/a |
| 4040 | 4/28/2026 | 4/29/2026 | 8610 Birchwood Hills Rd & 8681 Fermmont Trl | Johnson | Arnie | R-2 | 90-021-4116 & 4118 | Repair shoreline from ice heave | \$150 | cash | n/a |

Ideal Construction, LLC

26932 490th Street
Staples, Minnesota 56479
218-894-3105
idealconst58@yahoo.com | idealconstructionmn.com



RECIPIENT:

City of Lake Shore

8583 Interlachen Road
Nisswa, Minnesota 56468

Invoice #9479

Issued Apr 29, 2026

Due May 14, 2026

Total \$600.00

Account Balance \$600.00

City Of Lakeshore-- Dettbarn Road

| Product/Service | Description | Qty. | Unit Price | Total |
|-----------------|--|------|------------|----------|
| Apr 23, 2026 | | | | |
| CS | Delivering and Leveling crushed asphalt in March 2026 over culvert that sank 04/23/2026 Removing crushed asphalt after frost came out | 1 | \$600.00 | \$600.00 |

PAST DUE

Thank you for your business. Please contact us with any questions regarding this invoice.

Ideal Construction Steven F Kobliska and Sons LLC 41-1777909

Total \$600.00

Account balance \$600.00

Pay Now

Roads/Wastewater Committee
City of Lake Shore Minutes
April 21, 2026
6:00 PM

Committee Members in attendance: Justin Stahnke, Terry Hansen, Jim Halverson, Jim Woll; City Council Liaison, Wayne Anderson; Widseth Engineering Representative Alex Bitter. Absent was Troy Magnuson. A quorum was present, and the committee was competent to conduct business.

Justin Stahnke called the meeting to order at 6:00 PM.

Approval of the February 17, 2026 Regular Meeting Minutes: Motion by J. Halverson Second by T. Hansen to approve the minutes of the February 17, 2026 meeting of the Road and Wastewater Committee as presented. Motion carried.

Fritz Loven Bridge: Mr. Bitter shared a Widseth prepared 4/21/2026 memorandum to the mayor and city council. The memo detailed the Widseth Engineering Costs and shared reasons for the costs exceeding original estimates. The reasons given included the extensive billable hours related to obtaining MnDOT Variances, DNR Permitting and MnDOT Plan Approval. The memo also included a budget table that identified the total city cost at \$113,393. Finally, Mr. Bitter indicated that the project is in the queue for state Local Bridge Replacement Program.

Lake Trail Phase 4A: Mr. Bitter shared that the completion of the trail will be delayed one year due to weather conditions during the winter of 2026. Alex also indicated that property easement negotiations are ongoing. Mr. Bitter then shared the details of a change order to the Contract with Anderson Brothers. The order increased the contracted amount by \$3,951.00. The two reasons identified for the change order were curb design changes required by Cass County and the installation of four removable bollards. Motion by J. Woll, second by J. Halverson that the committee recommend that the city council approve the change order. Motion passed unanimously. Mr. Bitter then shared that clearing for the project will be completed by May 31. Lastly, Alex reviewed considerations for the storage of the completed boardwalk until it is installed during the winter of 2027. Two options under consideration include storage on site or storage at Koschak Enterprises. Storage on site will require some sort of foundation to prevent sinking in the wetland and storage at the contractor's (Koschak Enterprises) will cost \$600/mo. A meeting was scheduled to determine the better option.

Pebble Beach Road: Mr. Bitter shared a Confirmation of Request for Engineering Services for the Pebble Beach Stormwater Improvements Public Input Presentation. The stated goal of the services agreement would be to prepare preliminary plans for a hybrid stormwater management plan and prepare and present the plan to area residents at a future meeting. The estimated cost of the engineering estimate was \$6,400.00. Motion to recommend by J. Stahnke, second by Terry Hansen. Motion passed unanimously.

2026 Street Improvements: Mr. Bitter indicated that the documents have been received from Anderson Brothers and that a preconstruction meeting will be scheduled.

West 72nd Street: Alex indicated that Loon Lake Township does not want to partner on paving the road as they are focused on bridge repair. Mr. Bitter also shared an email from a Loon Lake resident that expressed concern about the adequacy of the snow plowing of the road. After discussion it was agreed that Alex would work with Loon Lake to commission a contractor that they are recommending for maintaining the road.

Road Tour Discussion: The 2026 road tour is scheduled for 5/19/2026 at 4:00 PM.

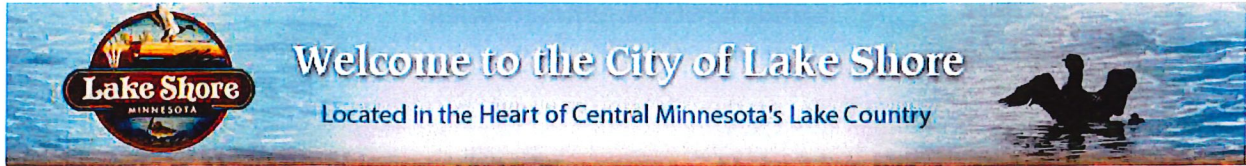
CSAH 29/CSAH /78 Jacobs Road Intersection Discussion: Mr. Bitter shared that Cass County had sent a letter to the city indicating that their County Road Safety Plan had identified the intersection as a possible candidate for a roundabout and that funding might be available for the project in 2027. The county engineer estimated that Lake Shore's local match would be \$60,000. The letter was seeking a letter of support from the city for the project. Motion by J. Stanke, seconded by T. Hansen that the committee recommend to the city council that they provide the letter of support for the project.

March Wastewater Operations Report: The report was reviewed and there were no comments from committee members.

Adjournment: Motion to adjourn by J. Woll, seconded by J. Stanke Motion Passed.

Prepared by Jim Woll

Lake Shore Road/ Wastewater Committee



City Of Lake Shore Wastewater Operations Report - May 2026

WASTEWATER FLOWS AND LAB ANALYSIS FOR THE MONTH OF APRIL:

| | | | |
|----------------------------|----------------|--------------------|---------------------------------------|
| <u>North System</u> | | <u>2025</u> | NPDES permit Limit: 17,615 GPD |
| Average daily: | 1,368 gallons | 2,700 | |
| Maximum daily: | 2,232 gallons | 4,590 | |
| Monthly total: | 41,000 gallons | 81,000 | |

| | | | |
|----------------------------|-----------------|--------------------|---------------------------------------|
| <u>South System</u> | | <u>2025</u> | NPDES permit Limit: 49,200 GPD |
| Average daily: | 10,700 gallons | 13,100 | |
| Maximum daily: | 16,900 gallons | 19,300 | |
| Monthly total: | 319,600 gallons | 393,500 | |

| | | | | |
|-------------------------------|-----------|-------------------------------|-----------|----------------------|
| North Septic Effluent: | | South Septic Effluent: | | Normal Range: |
| C/BOD: | 108 mg/l | C/BOD: | 129 mg/l | 50 – 250 mg/l |
| TSS: | 49.0 mg/l | TSS: | 31.0 mg/l | 15 – 75 mg/l |
| PH | 6.88 SU | PH: | 7.12 SU | 6.5 – 7.5 SU |

OPERATIONS REPORT:

1. Lift station checks were completed every Monday and Wednesday.
2. Lift station monthly maintenance was completed on 5/6/26. (Check amp draws, clean floats, visual inspection of station wet well and surrounding area)
3. Regular monthly tank effluent sampling took place on 5/5.
4. The monthly DMR was submitted to MPCA on 5/4.
5. Septic system work is picking up – I've reviewed a few designs and inspected a couple installs on Gull Lake in the last month or so. I've also been doing quite a bit of utility locating in town and with road restrictions now off, I expect that to increase.
6. We were called out for a couple power outages in the Bar Harbor area in May. Both outages were short-lived and did not require us to pull out the towable generator.

Respectfully submitted by Andy Schwartz, Water/Wastewater Operations Manager, City of Pequot Lakes. Please feel free to call my cell at 320-232-5787 with any questions or concerns.

For 24 hour emergency service call 218-515-0440

Building/Grounds Committee
City Of Lake Shore
Minutes
March 19, 2026

Committee Members in Attendance: Troy Magnuson, Todd Peterson, Vern Gevik, Dave Riegert, Steve Sundstrom, Teri Hastings.
Mayor Andy Stewart was also in attendance for the first meeting.

Summary of Meeting: Mayor Stewart kicked off the meeting by thanking people in attendance for volunteering for this newly formed committee. Mayor Stewart charged the committee with overseeing city properties and developing a plan for the future of Lake Shore's City Hall and related facilities.

A motion was made for Troy Magnuson to fill the Committee Chair position. He accepted the appointment. The motion was passed. Teri Hastings accepted the Vice Chair position. This motion was also passed.

It was agreed the committee would meet the 2nd Monday of each month at 10:00am.

There was extensive discussion about the age of the current city hall, recent repairs/maintenance and future needs of the building. Council Member, Wayne Anderson has compiled a list of needed repairs for the current city hall. It was agreed this list would be reviewed further along with a thorough inspection of the building. Once needed repairs/maintenance has been established, estimates can be obtained.

Mayor Stewart suggested a 2-3 year timeline to establish a plan for the Lake Shore's City Hall.

There is approximately \$20,000 in the 2026 budget for city hall repairs/maintenance.

Plans from 2018(approximate) for a new city hall were reviewed. There was discussion about possible locations for a new city hall. The current location was discussed along with city owned property on County Road 78.

It was recommended the committee tour other city halls such as: East Gull Lake, Crosslake, Fairview Township and Breezy Point. The purpose of these visits is to see the floor plans of other buildings, observe current technology, discuss the efficiencies of their operation in order to make the right decision for Lake Shore's future.

Chair Magnuson will contact Roger Olmscheid to set an appointment for the committee to meet with Roger and inspect city hall to determine future repair/maintenance needs.

Adjournment: motion to adjourn by Teri Hastings, seconded by Todd Peterson. Motion passed.

Building/Grounds Committee Meeting

City of Lake Shore

Minutes from April 14, 2026

Members Present: Troy Magnuson, Steve Sundstrom, Vern Gevik, Teri Hastings

Summary of Meeting

Meeting was called to order at 10AM

Minutes from the previous meeting were reviewed and discussed.

Motion from Teri Hasting and 2nd by Vern Gevik to approve the minutes from March 19, 2026.

Committee members met with Roger on 04/01/2026 to inspect city hall for building concerns that will need to be repaired or replaced. Those items were highlighted by the committee and broken down into long-term and short-term repairs or replacements.

The following items were discussed by the committee and were categorized as short-term fixes and more immediate attention is required.

Garage doors needing immediate attention

Garage service door

Police service door

Radon testing

Replacing city council tables

Video projector screen for meetings

Replacing or repairing railing on handicap access going to main entry door

Replacing outside lights or installing motion detection lights on main entry door

Patching both sidewalks

The following items were discussed by the committee and categorized as long-term fixes or not as immediate of a concern.

Garage Ceiling (sheet rock is popped)

Replace Carpet in council chambers

Add fire sprinkler system to meet code

Remodel restrooms for ADA compliant

Make exterior door near kitchen ADA compliant

Add electrical outlets in bathrooms

Regrade exterior for proper slope

Larger gated area for storage

Replace asphalt in parking lot
Create an area by the dumpster to have them more hidden
Replace concrete apron for garage and sidewalks
Repair or replace cedar shingles on siding that are water damaged
Extend scuppers with ground spouts to the ground
Roof Inspection by engineer
Irrigation system

Garage door replacement or repair quotes. The group discussed quotes received Garage Door Store (GDS). GDS provided a quote of \$750 for maintenance to replace and repair the molding/seals around the doors for \$750 and a quote from GDS for \$14,750 for replacing three garage doors with basic insulated doors including new seals and molding.

The city was still waiting on a quote from American Door.

It was the conscientious of the committee to have the molding repaired at this time as it was a more immediate concern than having the garage doors replaced.

Steve S. will contact electrician Jeff Eckes to look at getting a security motion light at the main entrance. The city has used him in the past.

Teri will look at some city council table replacement ideas and costs.

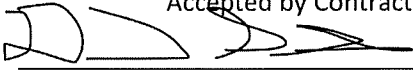
The committee discussed about possibly having WSN at our next meeting to discuss exploratory processes for a new city hall.

Next meeting will be May 12th at 10AM.

Motion by Steve Sundstrom and 2nd by Teri Hasting to adjourn at 11:33

Side Note: Committee Chair David Magnuson donated a video projector to City Hall to be used for meetings. We set it up and it worked great. Thank you!!!

Recommended by Engineer
By: *Alex D Bitter*
Title: Contracted Project Engineer
Date: 5-19-2026

Accepted by Contractor

Project Manager
5/18/26

Authorized by Owner
By: _____
Title: _____
Date: _____

| CONTRACT CHANGE ORDER SUMMARY | | ORDER NO. |
|--------------------------------------|--|---------------------------|
| CONTRACT FOR: | GULL LAKE TRAIL PHASE 4A | DATE: May 18, 2026 |
| OWNER: | CITY OF LAKE SHORE | STATE: MINNESOTA |
| TO: | ANDERSON BROTHERS CONSTRUCTION COMPANY OF BRAINERD, LLC | COUNTY: CASS |

| Description of Changes | DECREASE In Contract Price | INCREASE In Contract Price | | | | | | | | |
|---|-------------------------------|-------------------------------|------------|-----------|------------------|---|------|------------|--|------------|
| Listing of Changes: | | | | | | | | | | |
| <table border="0"> <thead> <tr> <th></th> <th>Quantity</th> <th>Unit</th> <th>Unit Cost</th> </tr> </thead> <tbody> <tr> <td>1 BOARDWALK RENT</td> <td>1</td> <td>EACH</td> <td>\$7,560.00</td> </tr> </tbody> </table> | | Quantity | Unit | Unit Cost | 1 BOARDWALK RENT | 1 | EACH | \$7,560.00 | | \$7,560.00 |
| | Quantity | Unit | Unit Cost | | | | | | | |
| 1 BOARDWALK RENT | 1 | EACH | \$7,560.00 | | | | | | | |
| CHANGE ORDER TOTALS: | \$0.00 | \$7,560.00 | | | | | | | | |
| NET CHANGE IN CONTRACT PRICE: | | \$7,560.00 | | | | | | | | |

JUSTIFICATION:

- The floating boardwalk manufacturing was completed prior to the March 13th, 2026 deadline. Due to site conditions, the floating boardwalk was not able to be installed. To minimize potential damage by moving the materials multiple times, the manufacture, Koschak Enterprises, has agreed to allow the materials to remain in their laydown yard until the installation contractor is ready for it. This change order will pay Koschak Enterprises rent from the substantial completion date of the procurement contract, March 13th, 2026 to February, 2027 or 12 months. An agreed upon rent fee of \$600 per month plus the Anderson Brothers 5% mark up, brings the total monthly rent to \$630. The total amount will be paid in a lump sum payment of \$7,560.00.

The amount of the Contract will be **increased** by the sum of:

Seven Thousand Five Hundred Sixty and 00/100

Dollars(\$7,560.00).

The Contract Total including this and previous Change Orders will be:

One Million Six Hundred Seventy One Thousand Seven Hundred Ninety One and 72/100

Dollars(\$1,671,791.72).