

MINUTES
Regular Meeting of Lake Shore City Council
Monday, June 23, 2025
6:00 PM Lake Shore City Hall

Mayor Andy Stewart called the June 23, 2025, Regular City Council meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Attendance: Mayor Andy Stewart; Council Members: Darcy Peterson, Wayne Anderson, Henry Cote, and Vern Gevik; City Attorney Dan Hawley; City Engineer Dave Reese; Clerk/Administrator Laura Fussy; Police Chief Mike Heldt; and Deputy Clerk Kathy Johansen were present. The audience included Cody Schmidt, with Gammello-Pearson, PLLC. A quorum was present, and the City Council was competent to conduct business.

APPROVAL OF MINUTES

MOTION BY DARCY PETERSON AND SECONDED BY HENRY COTE TO APPROVE THE MAY 27, 2025, REGULAR CITY COUNCIL MEETING MINUTES AS PRESENTED. MOTION PASSED.

REPORTS

Police Report – Police Chief Mike Heldt

Sourcewell Boost Funds – Chief Mike Heldt reported that the Police Department received the \$2,000 Sourcewell Boost Fund and the money will be allocated to the purchase of a new Dell laptop computer for the squad with the remaining funds used for shelving in the police garage.

MOTION BY HENRY COTE AND SECONDED BY DARCY PETERSON TO APPROVE THE RECEIPT OF THE \$2,000 SOURCEWELL BOOST FUND TO BE USED AS PRESENTED. MOTION PASSED.

Incident Report – In May 2025 there were 81 incidents in the city. There were 49 traffic-related incidents and 32 were miscellaneous department activity.

May Fire Report – The May Nisswa Fire Department report was included for your review.

Mayor's Report – Mayor Andy Stewart stated he participated in a webinar held by the League of Minnesota Cities which dealt with legislative updates.

Deputy Clerk/Treasurer's Report – Kathy Johansen

Financials – MOTION BY HENRY COTE AND SECONDED BY WAYNE ANDERSON TO APPROVE THE MAY FINANCIALS AS PRESENTED (CLAIM NUMBERS 42700 THRU 42773 AND NON-CHECK CLAIMS LISTED TO ATTACHED REPORT – TOTAL \$110,261.16). MOTION PASSED.

Pay Bills – MOTION BY WAYNE ANDERSON AND SECONDED BY VERN GEVIK TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 42758 THRU 42820; AND CLAIMS 1529 THRU 1544 – TOTAL – \$151,677.86). MOTION PASSED.

Clerk/Administrator – Laura Fussy

Request to Close City Hall – Laura Fussy is requesting to close City Hall on Thursday, July 3 as it precedes a holiday on July 4. City employees will use earned vacation or compensatory time as needed.

MOTION BY HENRY COTE AND SECONDED BY DARCY PETERSON TO APPROVE THE REQUEST TO CLOSE CITY HALL ON THURSDAY, JULY 3RD AS PRESENTED. MOTION PASSED.

Waiver of Tort Liability – Our insurance carrier is requesting that the City Council act annually on whether or not it would like to waive tort liability limits.

MOTION BY WAYNE ANDERSON AND SECONDED BY HENRY COTE TO NOT WAIVE THE STATUTORY TORT LIABILITY COVERAGE LIMIT AND SUBMIT THE PROPER WAIVER FORM TO THE LEAGUE OF MINNESOTA CITIES INSURANCE TRUST. MOTION PASSED.

2024 Population Estimate – Laura provided the Estimated 2024 Census Population and Household Counts from the US Census Bureau. The April 1, 2024 population count is 1129; Lake Shore's estimated population in 2023 was 1122. 2022 population was 1090. Lake Shore's April 1, 2024 household estimate is 500. East Gull Lake's population was 1090.

Planning & Zoning Commission – Darcy Peterson

May Permit Summary – Darcy included the May permit summary for review.

Wastewater/Road Committee – Wayne Anderson

Change Order #1 - 2025 Road Projects - Ideal Construction – Wayne Anderson turned the explanation of Change Order #1 over to Dave Reese, Widseth representative. Dave Reese explained the change order in the amount of \$11,825 is for the contract with Ideal Construction and deals with adding an additional culvert replacement on Ridge Road and also a bituminous curb on another road that is having some erosion occurring. Dave Reese is recommending approval of the change order.

MOTION BY VERN GEVIK AND SECONDED BY DARCY PETERSON TO APPROVE THE CHANGE ORDER #1 – 2025 ROAD PROJECTS – IDEAL CONSTRUCTION IN THE AMOUNT OF \$11,825. MOTION PASSED.

Wastewater Monthly Report – Pequot Lakes – The operations report for June was included for review.

Vern Gevik remarked that the report was showing almost double the daily usage compared to the prior year and questioned if this was normal. Dave Reese indicated there may be a trend change due to usage or how the lift stations are monitored. A double check of the numbers would be recommended as there could be a pump seal that may be not functioning properly.

April Minutes - April 2025 minutes were included for review.

Park and Recreation Committee – Henry Cote reported there was no meeting.

Trail 77 – Laura Fussy shared that Teri Hasting was wrapping up the Amenities Grant and should be finalizing it next week.

Personnel – Andy Stewart/Wayne Anderson/Darcy Peterson – Mayor Andy Stewart welcomed Kathy Johansen as the new City of Lake Shore Deputy Clerk.

City Attorney – Gammello - Pearson – Dan Hawley – Nothing to report.

City Engineer – Widseth – Dave Reese – Nothing to report.

OLD BUSINESS – There was no old business.

NEW BUSINESS

Quote For Tree Removal - Harold Ln/City Hall – Laura Fussy presented quotes for removal of two trees that could possibly become hazardous if not removed.

MOTION BY HENRY COTE AND SECONDED BY WAYNE ANDERSON TO APPROVE THE QUOTES FOR TREE REMOVAL FROM MIKES TREE COMPANY AS PRESENTED. MOTION PASSED.

ANNOUNCEMENTS/PUBLIC FORUM – None.

MOTION BY WAYNE ANDERSON AND SECONDED BY HENRY COTE TO ADJOURN THE REGULAR CITY COUNCIL MEETING OF JUNE 23, 2025, AT 6:20 PM. MOTION PASSED.

Transcribed by Kathy Johansen
Lake Shore Deputy Clerk