

AGENDA
Regular Meeting of Lake Shore City Council
Monday, April 27, 2026
6:00 PM Lake Shore City Hall

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- Minutes for Regular City Council Meeting of March 23, 2026 *(Council Action: Approve or Disapprove as presented)*

REPORTS

Police/Fire Report – Chief Mike Heldt

- Incident Report
- March Fire Department Report

Mayor's Report– Andy Stewart

- Minnesota Leave Policies Impact

Clerk/Treasurer's Report – Kathy Johansen

- 2026 New Liquor License - Zorbaz *(Council Action: Approve or Disapprove as presented)*
- Financials *(Council Action: Approve or Disapprove as presented)*
- Pay Bills *(Council Action: Approve or Disapprove as presented)*

City Clerk/Administrator – Laura Fussy

Planning & Zoning Commission – Darcy Peterson

- March Permit Summary

Wastewater/Road Committee – Wayne Anderson

- Fritz Loven Bridge Replacement Project
 - Project Memo
- Pebble Beach Road Proposal
 - Confirmation of Engineering Services
- CSAH29/CSAH78/Jacobs Road
 - Letter of Support
- Wastewater Monthly Report – Pequot Lakes
- March Minutes

Park and Recreation Committee – Henry Cote

Trail 77 –

- Gull Lake Trail Phase 4A
 - Change Order
 - Easements

Personnel – Andy Stewart/Darcy Peterson

City Attorney – Gammello – Pearson – Tom Pearson

City Engineer – Widseth – Alex Bitter/Dave Reese

OLD BUSINESS

NEW BUSINESS

ANNOUNCEMENTS/PUBLIC FORUM

CLOSED SESSION (Gull Lake Trail Easements)

ADJOURNMENT

MINUTES
Regular Meeting of Lake Shore City Council
Monday, March 23, 2026
6:00 PM Lake Shore City Hall

Mayor Andy Stewart called the March 23, 2026, Regular City Council meeting to order at 6:00 PM. The Pledge of Allegiance was recited.

Attendance: Mayor Andy Stewart; Council Members: Vern Gevik, Henry Cote, Wayne Anderson and Darcy Peterson. City Engineer Alex Bitter; Police Chief Mike Heldt; and City Deputy Clerk Kathy Johansen were present. Absent were City Attorney Tom Pearson and City Clerk/Administrator Laura Fussy. The audience included Nancy Vogt Pine and Lakes Echo Journal, Nicole Hausmann Sourcewell, Jordan White Lakes Area CPAs, Ltd-Clasen & Schiessl, Sue Scherpelz, and Pat Seidl. A quorum was present, and the City Council was competent to conduct business.

PRESENTATION & ADOPTION OF 2025 AUDIT – Jordan White of Lakes Area CPAs, Ltd., presented the 2025 City Audit report by addressing the financial statements, receipts, disbursements, and cash fund balances. Lakes Area CPAs found the City’s records to be in good order (organized, available, complete, etc.). Jordan indicated that Lakes Area CPAs issued an adverse opinion on U.S. Generally Accepted Accounting Principles and an unmodified (clean) opinion on the Regulatory Basis of Accounting.

Jordan highlighted the Notes to Financial Statements that provide more detail and touched on Basis of Presentation, Budgeted Disbursements were lower than Actual Disbursements indicating under budgeting on the part of the City this year. Jordan indicated repayments to the Sewer Fund will occur starting in 2026. Jordan recommended using the 2025 Budgetary Comparison Schedule as a tool when compiling the budget for 2027.

Jordan summarized the Communications Letter and welcomed questions regarding the audit.

The Council had no concerns with the audit presentation and Mayor Stewart thanked Jordan White for his detailed presentation.

MOTION BY WAYNE ANDERSON AND SECONDED BY VERN GEVIK TO ACCEPT THE LAKES AREA CPAs, LTD AUDIT REPORT FOR THE YEAR ENDING DECEMBER 31, 2025, AS PRESENTED. MOTION PASSED.

APPROVAL OF MINUTES

MOTION BY DARCY PETERSON AND SECONDED BY HENRY COTE TO APPROVE THE FEBRUARY 23, 2026, REGULAR CITY COUNCIL MEETING MINUTES AS PRESENTED. MOTION PASSED.

REPORTS

Police Report – Chief Mike Heldt

Incident Report – In February 2026 there were 79 incidents in the city. There were 52 traffic-related incidents and 27 were miscellaneous department activity.

February Fire Report – The Nisswa Fire Department fire report for February was included for review.

Police Internship – Chief Heldt stated Quinten Kocak’s internship will end on March 31, 2026, which has been paid through Sourcewell to that date. Chief Heldt is asking to continue Quinten’s internship beginning

April 1, 2026, and go through July 10, 2026, to be paid as an intern through the city. Upon Quinten completing skills training, he can then take the POST exam and be certified as a Peace Officer for the State of Minnesota.

MOTION BY VERN GEVIK AND SECONDED BY DARCY PETERSON TO CONTINUE TO MOVE FORWARD WITH AN INTERNSHIP FOR QUINTEN KOCAK BEGINNING APRIL 1, 2026, THROUGH JULY 10, 2026, TO BE PAID THROUGH CITY FUNDS. MOTION PASSED.

Mayor's Report – Andy Stewart reported an issue with a lake access point that a contractor was using for work on riprap on a property. The City has 19 lake access points and we do not have an ordinance but we do have a policy created by Parks and Recreation in 2008. Mayor Stewart has asked Henry Cote with Parks and Recreation to follow up on this policy to determine if changes should be made.

Clerk/Treasurer's Report – Kathy Johansen

Financials – MOTION BY WAYNE ANDERSON AND SECONDED BY VERN GEVIK TO APPROVE THE FEBRUARY FINANCIALS AS PRESENTED (CLAIM NUMBERS 43350 THRU 43412 AND NON-CHECK CLAIMS LISTED TO ATTACHED REPORT – TOTAL \$294,827.67). MOTION PASSED.

Pay Bills – MOTION BY DARCY PETERSON AND SECONDED BY WAYNE ANDERSON TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 43406 THRU 43453; AND CLAIMS 1682 THRU 1693 – TOTAL – \$286,094.07). MOTION PASSED.

2026 Fire Contract – The Proposed Nisswa 2026 Fire Contract along with the summary contract amounts for the other contracted entities was included in the council packet. Lake Shore's total contract amount for 2026 is \$118,768 with an additional \$4,816 for the Firemen's Relief Association. Lake Shore's share is 32.11% (32.52% in 2025) of the total cost of the Nisswa Fire Department Budget. The contract amounts are based on the land and building values of each entity served by the Nisswa Fire Department.

MOTION BY WAYNE ANDERSON AND SECONDED BY DARCY PETERSON TO APPROVE THE 2026 NISSWA FIRE CONTRACT AS PRESENTED. MOTION PASSED.

2026 Liquor Licenses – Bar Harbor and Zorbaz submitted the proper applications for renewal of their On-Sale, Off-Sale, Sunday Liquor and tobacco licenses. Lost Lake Lodge and Cowboy's submitted the proper applications for renewal of their On-Sale, Off-Sale, and Sunday Liquor licenses. Agate Lake Resort submitted the proper application for renewal of their On-Sale Liquor license. Chief Heldt completed the background checks and recommended approval of the renewal licenses. The five businesses have no outstanding balances owed to Cass County or the City.

MOTION BY DARCY PETERSON AND SECONDED BY WAYNE ANDERSON TO RENEW 2026 LICENSES FOR BAR HARBOR AND ZORBAZ FOR ON-SALE, OFF-SALE AND SUNDAY LIQUOR AND TOBACCO; LOST LAKE LODGE AND COWBOY'S FOR ON-SALE, OFF-SALE, AND SUNDAY LIQUOR; AND AGATE LAKE RESORT FOR ON-SALE LIQUOR. MOTION PASSED.

City Clerk/Administrator – Laura Fussy was absent.

Planning & Zoning Commission – Darcy Peterson

Resolution 2026-01 Land Use Ordinance Definitions & Matrix Table

Nicole Hausmann referenced the resolution had been tabled from last month due to conversations regarding the definition of street versus road. Based on the City engineer's findings it was decided to leave definitions as is. Basic definitions have been retained.

MOTION BY WAYNE ANDERSON AND SECONDED BY VERN GEVIK TO ACCEPT RESOLUTION 2026-01 LAND AND USE ORDINANCE DEFINITIONS AND MATRIX TABLE. MOTION PASSED.

Resolution 2026-02 Land Use Ordinance Performance Standards

Nicole Hausmann referenced there were no changes to the resolution.

MOTION BY DARCY PETERSON AND SECONDED BY WAYNE ANDERSON TO APPROVE RESOLUTION 2026-02 LAND USE ORDINANCE PERFORMANCE STANDARDS. MOTION PASSED.

Rezone 03-26 – Susan Jean Properties

Nicole Hausmann presented Rezone 03-26 – Susan Jean Properties.

The applicant is requesting to rezone .918 acres “Tract A” from a 4-acre “Tract B” parcel #90-469 0120 LOCATED AT 9215 Interlachen Road from “Commercial Neighborhood” to “Residential, Low Density (R-1)”. This property is located in the Shoreland Area (Gull Lake- General Development).

The subject property features a 9-unit motel, a motel with an attached garage (unit 10), a cabin (unit 11), another cabin (unit 12), and a shed. The applicant has signed a winter window form for a new septic design for proposed “Tract A” and septic compliance inspections for “Tract B”. The impervious surface coverage for “Tract B” is 13.9%.

Staff Findings: Staff provides the following findings of fact for discussion and consideration:

1. The subject property is located at 9215 Interlachen Road and is zoned Commercial Neighborhood (Gull Lake - General Development).
2. The subject property is “Tract A” +/- .918 Acres (40,004 sq. ft.) – *if rezoned to R-1*, “Tract B” +/- 3.45 Acres (150,282 sq. ft.).
3. The request is to rezone the .918 acres “Tract A” from a 4-acre “Tract B” parcel #90-469-0120 from Commercial Neighborhood to Residential, Low Density (R-1).
4. An application for the Metes and Bounds subdivision, MB 03-26 - (6a), has been submitted for concurrent review & decision by the Planning Commission.
5. Proposed “Tract B” meets the minimal dimensional requirements of the Commercial Neighborhood District.
6. The proposed “Tract A” meets the minimal dimensional requirements of Residential Low Density (R-1); however, should this Rezone application not be approved, the proposed parcel “Tract A” would not be compliant with the minimal dimensional requirements of the Commercial Neighborhood District, the underlying zone of the parent (subject) parcel.
7. The subject property is located in the Shoreland Area (Gull Lake – General Development).
8. The subject property is adjacent to County Road 77 (public road).
9. The subject property is not served by municipal utilities and has existing subsurface sewage treatment systems (SSTS) & private well(s).
10. The subject property is adjacent to property zoned “Residential, Low Density (R-1)” to the north and south and “Wooded Residential” to the west.
11. Notice for this application was published in the local newspaper and distributed to property owners within the required radius of the subject property.
12. The Cass County Highway Department has been notified of the request, and a comment was received on 02/19/2026, which is included in the packet.
13. The DNR was notified of the request in January and February. A comment was received on the

lot split (01/14/2026), and no comment was received from the February notification.

14. Rezoning of the property is compatible with the intent of the “Residential, Low Density (R-1)” for “Tract A” and “Commercial Neighborhood” for “Tract B”: It is the intent of this district to provide for residential purposes and directly related complementary uses.
15. The proposed rezone is compatible with the land uses and zoning classifications of the surrounding properties, which are primarily utilized for residential purposes.

City Council Direction: The City Council should review this report & seek clarification as needed. The Planning Commission recommends approval. The City Council can approve the rezoning application by developing findings of fact, deny the rezoning application, or table the application to gather additional data.

Approved Conditions:

1. The approval of this rezoning application shall not be published or relied upon until the metes & bounds subdivision, MB 03-26 – (6a) has been recorded with the County Recorder.

MOTION BY WAYNE ANDERSON AND SECONDED BY DARCY PETERSON TO APPROVE REZONE 03-26 SUSAN JEAN PROPERTIES. MOTION PASSED.

February Permit Summary – February minutes and permit summary were provided for review.

Wastewater/Road Committee – Wayne Anderson

Alex Bitter referenced the bid opening on March 19, 2026 for street improvements. Alex reported that Anderson Brothers was the low bidder and all the documents look good so Widseth is recommending awarding the project to Anderson Brothers.

MOTION BY WAYNE ANDERSON AND SECONDED BY VERN GEVIK TO AWARD THE BID FROM ANDERSON BROTHERS CONSTRUCTION COMPANY IN THE AMOUNT OF \$308,349.05 FOR THE 2026 STREET IMPROVEMENTS PROJECT. MOTION PASSED.

Alex Bitter presented the Braun Intertec Proposal for Construction Materials Testing Services to provide construction materials testing services for the 2026 Lake Shore Street Improvements Project.

MOTION BY VERN GEVIK AND SECONDED BY DARCY PETERSON TO ACCEPT THE BRAUN INTERTEC PROPOSAL FOR CONSTRUCTION MATERIALS TESTING SERVICES FOR THE 2026 LAKE SHORE STREET IMPROVEMENTS PROJECT. MOTION PASSED.

Wastewater Monthly Report – Pequot Lakes – The operations report for March was included for review.

Park and Recreation Committee – Henry Cote shared that the Easter egg stuffing is at 5 PM at City Hall and the Easter Egg Hunt will be at 11AM on the 4th. Volunteers will arrive at 9 AM. There is only one bench left to install. Henry Cote also mentioned that the fishing pier is ready to stain and they are looking for volunteers to help. The Law Enforcement Appreciation will be moved to next summer.

Building and Grounds Committee – Vern Gevik

March Meeting Minutes – The minutes of the March meeting were included for review.

Trail 77 –

Alex Bitter shared a site visit had been made. The final easements have not been received yet. There is a possibility the work may need to wait until next winter. Work will continue with the contractor.

Personnel – Andy Stewart/Darcy Peterson

Mike Heldt, Chief of Police – 12 Month Review & Recommendation

Mayor Stewart shared that Police Chief Mike Heldt had a 12 month review that was performed last week and with a good review and a pay level increase from Level 4 to 5 was recommended.

MOTION BY WAYNE ANDERSON AND SECONDED BY VERN GEVIK TO ACCEPT THE PAY LEVEL INCREASE FOR POLICE CHIEF MIKE HELDT FROM LEVEL 4 TO LEVEL 5. MOTION PASSED.

Mayor Stewart mentioned that Deputy Clerk, Kathy Johansen, had approached him for some additional office help during Laura's maternity leave. Mayor Stewart approved the request to bring in Jamie Heldt to help perform those tasks.

City Attorney – Gammello - Pearson – Tom Pearson was absent.

City Engineer – Widseth – Alex Bitter mentioned the Fritz Loven Bridge plans were sent to the state. It may be going to the District Engineer for approval.

OLD BUSINESS – There was no old business.

NEW BUSINESS –

Resolution 2026-03-01 – Building and Grounds Committee Pay

Mayor Stewart mentioned that the Building and Grounds Committee had asked to be paid comparable to the established committees.

MOTION BY DARCY PETERSON AND SECONDED BY VERN GEVIK TO ACCEPT RESOLUTION 2026-03-01 TO PAY THE BUILDING AND GROUNDS COMMITTEE. MOTION PASSED.

ANNOUNCEMENTS/PUBLIC FORUM –

Nicole Hausmann provided background information on the scam attempt from the public information on the city website. Nicole indicated no resident had taken action on the scam attempt.

MOTION BY HENRY COTE AND SECONDED BY WAYNE ANDERSON TO ADJOURN THE MARCH 23, 2026, REGULAR CITY COUNCIL MEETING AT 6:53 PM. MOTION PASSED.

Transcribed by Kathy Johansen
Lake Shore Deputy Clerk

Lake Shore Police Department
Monthly Activity Report

March 2026

29 Traffic Related Incidents:

Traffic warnings:	24
Traffic citations:	2
Stop arm violation:	1
Parking complaint:	1
Open container:	1

37 Misc Calls for Service:

Alarms:	6
Fire/grass:	1
Medicals:	3
Domestic Dispute:	3
Animal Complaint:	3
Public assist:	6
Suspicious activity:	1
Harassment:	5
Fraud:	4
Agency assist:	1
General information:	4

Total Incidents: 66

Nisswa Fire Department Report

March 2026

Training for this month included emergency medical services (EMS) trainings for our medical calls. Firefighters and First Responders worked on tourniquet applications and scenarios pertaining to patients with altered mental statuses (e.g. stroke patients, hypo/hyperglycemic patients, head trauma/injury, etc.). During our second meeting night, Firefighters and First Responders worked on ice rescue. We utilized gumby suits and rescue teams with the sled and banana boat. This allowed firefighters to practice hands on rescue safely in the water.

On March 1st, the Fire Department held our raffle drawing for the Nisswa Fire Relief Association. For our first raffle, this was successful and had a good sale turnout. We are very thankful to those that donated our three prizes and purchased tickets for the raffle as well.

Call Breakdown:

Medical Calls	24
Structure Fire Calls/Vehicle Fire	2
Grass Fire/Brush Fire	1
Gas Leak/Odor	0
Motor Vehicle Accidents	2
Carbon Monoxide/Smoke Detector	0
Rescue/Special Event	0
Cancelled en route	3
Total:	32 total

Chief Bailey 218-851-2825

Dear Governor and Members of the Minnesota Legislature,

As mayors and local leaders across Minnesota, we are writing to share growing concerns from the local level regarding the cumulative impact of Minnesota's leave policies—particularly with the rollout of Minnesota Paid Family and Medical Leave (PFML).

From a city leadership perspective, we are no longer managing a single leave program—we are navigating a layered system that includes:

- Family and Medical Leave Act (FMLA)
- Americans with Disabilities Act (ADA)
- Minnesota Earned Sick and Safe Time (ESST)
- Minnesota Workers' Compensation Act
- Minnesota Pregnancy and Parenting Leave Act

In many cases, these programs stack—not replace one another. And now PFML has been added on top of it all. It is also important to recognize that many employers already provide short-term and long-term disability coverage, further compounding an already layered system of leave and wage replacement programs.

The result is a system where a single employee may be eligible for multiple overlapping forms of leave, often extending absences for months at a time. While each individual program may be well-intentioned, their combined effect is creating significant operational and financial strain.

For cities, this means:

- Extended employee absences that are difficult to backfill
- Increased overtime and staffing costs to maintain essential services
- Reduced flexibility in managing workforce needs
- Administrative complexity and compliance burdens across multiple overlapping laws

Cities are reaching a breaking point—especially small cities that lack the staffing depth to absorb prolonged absences, but this strain is being felt across communities of all sizes. Scaling back services is no longer hypothetical; it is becoming a reality.

Extended staffing shortages are making it increasingly difficult to sustain public safety, infrastructure, and core city operations at expected levels.

And critically, we do not have the luxury of simply calling a temp agency to fill these roles. Cities rely on highly specialized, licensed, and trusted personnel—certified wastewater operators, public works staff, city clerks, and public safety support roles. These are not interchangeable positions. They require training, certification, and institutional knowledge that cannot be replaced overnight—or, in many cases, at all on a temporary basis. When these employees are gone for extended periods, the burden shifts to already stretched staff, and the risk to consistent, reliable public services becomes very real.

We are also hearing directly from our local small business community, which is facing many of these same challenges—often with even fewer resources. Small business owners are reporting increased payroll costs, difficulty maintaining staffing levels, and added administrative burdens at a time when they are already navigating inflation, workforce shortages, having to hold job positions open, and rising operating expenses. In many cases, a single extended employee absence can significantly disrupt operations, reduce hours, or impact service delivery. These businesses are the backbone of our local economies, and their ability to remain stable directly affects the health of our communities.

Supporting our employees should NOT come at the expense of a city's ability to function. The current system is out of balance. It is time for the Legislature to address the real-world impacts these overlapping mandates are having on cities and small businesses. We encourage you to speak directly with mayors and small business owners in your districts to better understand how these policies are not only adding costs in multiple ways, but also affecting day-to-day operations. Without reasonable action, city service reductions and strained local business economies will become unavoidable.

Respectfully,

SIGNED MAYORS

STAFF REPORT

ITEM: 2026 “New” Liquor License Application – Zorbaz

FROM: Kathy Johansen

DATE: April 27, 2026

ACTION REQUESTED: Council Approval

BACKGROUND:

1. Attached is a “New” Liquor License Application for Zorbaz. It was identified after the renewal liquor license was submitted and approved that Zorbaz is under new ownership thereby causing Zorbaz to file a “New “ Liquor License with the State of Minnesota for On Sale, Off Sale, and Sunday Liquor Licenses. An Optional 2 AM Liquor License is also included as it had been inadvertently omitted from the original submission to the state.

A motion is needed to approve (or deny) the New Liquor License and the Optional 2 AM License.

BANK RECONCILIATION

ACCOUNT NAME	GENERAL CHECKING MONTH ENDED	31-Mar-26
G/L ACCOUNT BALANCE (GEN)	\$1,344,865.34	
CORONA VIRUS RELIEF FUND	\$95,820.61	AMERICAN NATIONAL \$272,212.85
LSPD ADMIN FINES <small>Added 1/31/23</small>	\$17,804.43	AMERICAN NATIONAL MM \$1,460,081.60
P&Z PENALTIES <small>Added 1/31/23</small>	\$18,900.00	
AMER NATL BANK (CD)	\$749,777.30	
POHL ROAD ASSESSMENTS	\$43,731.56	BALANCE PER BANK STMT <u>\$1,732,294.45</u>
ROBINHOOD WAY ASSESSMENT	\$68,507.31	
DEBT SERVICE 2020A	-\$377,207.57	
MUNICIPAL STATE AID-STREET	\$1,612.50	
PARK DEDICATION FEE <small>Added 1/31/23</small>	\$15,950.00	
G/L CAPITAL (SEWER)	\$82,349.61	
2020 STREET IMPROVEMENTS	\$0.00	
GLT-DEDICATED MATCH \$ <small>Added 1/31/23</small>	\$295,846.52	
G/L ACCOUNT BALANCE (SEWR)	\$123,067.02	
AMER NATL BANK (CD)	\$24,790.76	
TOTAL	\$2,505,815.39	
ADD: DEPOSITS		ADD: DEP IN TRANS
DATE AMOUNT		DATE AMOUNT
DEP. AFTER		
3/31/2026		3/31/2026
	<u>\$2,505,815.39</u>	<u>\$1,732,294.45</u>
LESS: DISBURSEMENTS		LESS:
ITEM AMOUNT		◀ AM NATL (CD)
CKS AFTER	\$749,777.30	◀ AM NATL (CD)
3/31/2026	\$24,790.76	OUTSTANDING CHECKS ▶ \$13,341.65
	\$12,294.53	SEE BELOW
Total		
BANK BALANCE PER LEDGER	\$1,718,952.80	BANK BALANCE PER RECON. <u>\$1,718,952.80</u>

CHECKS OUTSTANDING								
#	AMOUNT	#	AMOUNT	#	AMOUNT	#	AMOUNT	TOTAL
43428	\$380.00	IRS040126	\$1,471.08					
43453	\$667.12	MN040126	\$353.46					
43460	\$1,100.08	PERA040126	\$1,718.46					
43456	\$293.86	FS040126	\$261.52					
43462	\$305.88	HCSP040126	\$450.00					
43463	\$467.75	DC040126	\$75.00					
43461	\$679.21							
43455	\$279.33							
43454	\$275.73							
43457	\$386.02							
43458	\$2,776.47							
43459	\$1,400.68							
		4th Col	\$ -					
		3rd Col	\$ -					
		2nd Col	\$ 4,329.52	Before	31-Mar	\$1,047.12		
		1st Col	\$9,012.13	After	31-Mar	\$12,294.53		
		Total	\$13,341.65	Total		\$ 13,341.65	\$ 13,341.65	

For the Period : 3/1/2026 To 3/31/2026

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$1,425,333.80	\$22,056.50	\$103,106.93	\$1,344,283.37	\$0.00	\$1,047.12	\$1,345,330.49
Corona Virus Relief Funds	\$95,820.61	\$0.00	\$0.00	\$95,820.61	\$0.00	\$0.00	\$95,820.61
LSPD Administrative Fines	\$17,744.43	\$60.00	\$0.00	\$17,804.43	\$0.00	\$0.00	\$17,804.43
P&Z Penalties	\$17,900.00	\$1,000.00	\$0.00	\$18,900.00	\$0.00	\$0.00	\$18,900.00
American National CD - 1	\$749,777.30	\$0.00	\$0.00	\$749,777.30	\$0.00	\$0.00	\$749,777.30
Pohl Road Assessments	\$43,731.56	\$0.00	\$0.00	\$43,731.56	\$0.00	\$0.00	\$43,731.56
Robinhood Way Assessments	\$68,507.31	\$0.00	\$0.00	\$68,507.31	\$0.00	\$0.00	\$68,507.31
Debt Service 2020A	(\$377,207.57)	\$0.00	\$0.00	(\$377,207.57)	\$0.00	\$0.00	(\$377,207.57)
Municipal State Aid Streets - Construction	\$1,612.50	\$0.00	\$0.00	\$1,612.50	\$0.00	\$0.00	\$1,612.50
Park Dedication Fee	\$15,950.00	\$0.00	\$0.00	\$15,950.00	\$0.00	\$0.00	\$15,950.00
Sewer Capital Projects	\$82,090.61	\$259.00	\$0.00	\$82,349.61	\$0.00	\$0.00	\$82,349.61
Trail - Dedicated Matching Funds	\$295,846.52	\$0.00	\$0.00	\$295,846.52	\$0.00	\$0.00	\$295,846.52
Sewage Collection and Disposal	\$125,965.26	\$1,592.65	\$4,490.89	\$123,067.02	\$0.00	\$0.00	\$123,067.02
American National CD - 2	\$24,790.76	\$0.00	\$0.00	\$24,790.76	\$0.00	\$0.00	\$24,790.76
Total	\$2,587,863.09	\$24,968.15	\$107,597.82	\$2,505,233.42	\$0.00	\$1,047.12	\$2,506,280.54

Fund Name: All Funds

Date Range: 03/01/2026 To 03/31/2026

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
03/04/2026	Payroll Period Ending 03/03/2026	43413	Payroll Period 2/18/26-3/3/26 PD 3/4/26	N	Council/Town Board	100-41110-101-	\$ 298.71
	Total For Check	43413					\$ 298.71
03/04/2026	Payroll Period Ending 03/03/2026	43414	Payroll Period 2/18/26-3/3/26 PD 3/4/26	N	Council/Town Board	100-41110-101-	\$ 279.33
	Total For Check	43414					\$ 279.33
03/04/2026	Payroll Period Ending 03/03/2026	43415	Payroll Period 2/18/26-3/3/26 PD 3/4/26	N	City Administrator	100-41350-101-	\$ 2,215.25
	Total For Check	43415					\$ 2,215.25
03/04/2026	Payroll Period Ending 03/03/2026	43416	Payroll Period 2/18/26-3/3/26 PD 3/4/26	N	Council/Town Board	100-41110-101-	\$ 269.33
	Total For Check	43416					\$ 269.33
03/04/2026	Payroll Period Ending 03/03/2026	43417	Payroll Period 2/18/26-3/3/26 PD 3/4/26	N	Housekeeping/Grounds Maint	100-41942-101-	\$ 110.29
	Total For Check	43417					\$ 110.29
03/04/2026	Payroll Period Ending 03/03/2026	43418	Payroll Period 2/18/26-3/3/26 PD 3/4/26	N	Chief of Police	100-42111-101-	\$ 2,876.88
	Total For Check	43418					\$ 2,876.88
03/04/2026	Payroll Period Ending 03/03/2026	43419	Payroll Period 2/18/26-3/3/26 PD 3/4/26	N	Clerk	100-41425-101-	\$ 1,487.86
	Total For Check	43419					\$ 1,487.86
		43419			Planning and Zoning Office	100-41911-101-	\$ 40.21
		43419			Sewer Administration	602-49495-101-	\$ 80.43
	Total For Check	43419					\$ 1,608.50
03/04/2026	Payroll Period Ending 03/03/2026	43420	Payroll Period 2/18/26-3/3/26 PD 3/4/26	N	Patrolman PT	100-42113-101-	\$ 852.50
	Total For Check	43420					\$ 852.50
03/04/2026	Payroll Period Ending 03/03/2026	43421	Payroll Period 2/18/26-3/3/26 PD 3/4/26	N	Public Works Employee	100-43010-101-	\$ 425.25
	Total For Check	43421					\$ 425.25

Fund Name: All Funds

Date Range: 03/01/2026 To 03/31/2026

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
03/04/2026	Payroll Period Ending 03/03/2026	43422	Payroll Period 2/18/26-3/3/26 PD 3/4/26	N	Council/Town Board	100-41110-101-	\$ 329.16
Total For Check 43422							\$ 329.16
03/04/2026	Payroll Period Ending 03/03/2026	43423	Payroll Period 2/18/26-3/3/26 PD 3/4/26	N	Mayor	100-41310-101-	\$ 420.97
Total For Check 43423							\$ 420.97
03/04/2026	STATE OF MINNESOTA PAYMENTS	DC030426	DC Payroll 2/18/26-3/3/26	N	City Administrator	100-41350-101-	\$ 50.00
		DC030426			Chief of Police	100-42111-101-	\$ 25.00
Total For Check DC030426							\$ 75.00
03/04/2026	TASC CLIENT SERVICES	FS030426	EMPLOYEE FLEX CONTR PYRL 5 of 26	N	City Administrator	100-41350-101-	\$ 130.76
		FS030426			Chief of Police	100-42111-101-	\$ 130.76
Total For Check FS030426							\$ 261.52
03/04/2026	STATE OF MINNESOTA PAYMENTS	HCSP030426	HCSP Payroll 2/18/26-3/3/26	N	City Administrator	100-41350-101-	\$ 150.00
		HCSP030426			Clerk	100-41425-101-	\$ 138.75
		HCSP030426			Planning and Zoning Office	100-41911-101-	\$ 3.75
		HCSP030426			Chief of Police	100-42111-101-	\$ 150.00
		HCSP030426			Sewer Administration	602-49495-101-	\$ 7.50
Total For Check HCSP030426							\$ 450.00
03/04/2026	IRS DEPOSIT (PAYROLL)	IRS030426	Payroll Period 2/18/26-3/3/26 Pd 3/4/26	N	Council/Town Board	100-41110-101-	\$ 59.00
		IRS030426				100-41110-122-	\$ 20.15
		IRS030426				100-41110-126-	\$ 18.85
		IRS030426			Mayor	100-41310-101-	\$ 6.53
		IRS030426			City Administrator	100-41310-126-	\$ 6.53
		IRS030426				100-41350-101-	\$ 487.10
		IRS030426				100-41350-122-	\$ 193.19
		IRS030426				100-41350-126-	\$ 45.18
		IRS030426				100-41425-101-	\$ 305.95
		IRS030426				100-41425-122-	\$ 126.36
		IRS030426				100-41425-126-	\$ 29.55
		IRS030426			Planning and Zoning Office	100-41911-101-	\$ 8.28
		IRS030426				100-41911-122-	\$ 3.42
		IRS030426				100-41911-126-	\$ 0.80
		IRS030426			Housekeeping/Grounds Maint	100-41942-101-	\$ 9.18
		IRS030426				100-41942-122-	\$ 7.44
		IRS030426				100-41942-126-	\$ 1.74

Fund Name: All Funds

Date Range: 03/01/2026 To 03/31/2026

Date Vendor

Description

Check #

Void Account Name

F-A-O-P

Total

IRS030426				100-42111-101-	313.57
IRS030426				100-42111-126-	56.44
IRS030426				100-42113-101-	118.11
IRS030426				100-42113-122-	63.24
IRS030426				100-42113-126-	14.79
IRS030426				100-43010-101-	149.48
IRS030426				100-43010-122-	40.10
IRS030426				100-43010-126-	9.38
IRS030426				100-49001-101-	(0.02)
IRS030426				602-49495-101-	16.54
IRS030426				602-49495-122-	6.83
IRS030426				602-49495-126-	1.60
IRS030426					2,119.31

Total For Check

03/04/2026	MN DEPT OF REVENUE (PAYROLL TAXES)	MN030426	Payroll Period 2/18/26 -3/3/26 Pd 3/4/26	N	Council/Town Board	100-41110-101-	\$	25.00
		MN030426			City Administrator	100-41350-101-	\$	127.87
		MN030426			Clerk	100-41425-101-	\$	93.28
		MN030426			Planning and Zoning Office	100-41911-101-	\$	2.52
		MN030426			Chief of Police	100-42111-101-	\$	150.02
		MN030426			Patrolman PT	100-42113-101-	\$	44.90
		MN030426			Public Works Employee	100-43010-101-	\$	27.10
		MN030426			Sewer Administration	602-49495-101-	\$	5.04
		MN030426					\$	475.73

Total For Check

03/04/2026	PUBLIC EMPLOYEES RETIREMENT ASSN	PERA030426	Payroll Period 2/18/26-3/3/26 Pd 3/4/26	N	Council/Town Board	100-41110-101-	\$	33.75
		PERA030426			Mayor	100-41110-121-	\$	33.75
		PERA030426				100-41310-101-	\$	22.50
		PERA030426			City Administrator	100-41310-121-	\$	22.50
		PERA030426			Clerk	100-41350-101-	\$	220.79
		PERA030426				100-41350-121-	\$	254.76
		PERA030426			Planning and Zoning Office	100-41425-101-	\$	141.50
		PERA030426			Chief of Police	100-41425-121-	\$	163.27
		PERA030426				100-41911-101-	\$	3.82
		PERA030426				100-41911-121-	\$	4.41
		PERA030426				100-42111-101-	\$	492.41
		PERA030426				100-42111-121-	\$	738.62
		PERA030426			Public Works Employee	100-43010-101-	\$	42.04
		PERA030426				100-43010-121-	\$	48.51
		PERA030426			Miscellaneous	100-49001-101-	\$	(0.01)
		PERA030426			Sewer Administration	602-49495-101-	\$	7.65

Fund Name: All Funds

Date Range: 03/01/2026 To 03/31/2026

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		PERA030426				602-49495-121-	8.83
		PERA030426					2,239.10
03/05/2026	CULLIGAN	43424	RENTAL SVC INV 150X02558302 & 150X02515807	N	Other General Government	100-41901-211-	23.60
		43424					23.60
03/05/2026	CHASE CARD SERVICES	43425	ipad covers/PD training/PW Equip ACCT ENDING 5961	N	Purchasing	100-41570-570-	71.45
		43425			Chief of Police	100-42111-437-	91.94
		43425			Public Works General	100-43001-212-	16.08
		43425				100-43001-213-	160.05
		43425				100-43001-221-	21.90
		43425				100-43001-227-	75.49
		43425					436.91
03/05/2026	GAMMELLO & PEARSON, PLLC	43426	PZ/TRL/RET/AUDIT STMT 110818 ACCT 70581-259M	N	Purchasing	100-41570-514-	90.00
		43426			Other General Government	100-41901-304-	600.00
		43426				100-41901-304-	300.00
		43426			Planning and Zoning Office	100-41911-305-	120.00
		43426					1,110.00
03/05/2026	MIKE HELDT	43427	Headlight Reimbursement	N	Automotive Services	100-42152-217-	214.74
		43427					214.74
03/05/2026	MN MANAGEMENT AND BUDGET	43428	ADMIN TRAFFIC CITATION FINES 2025 (19)	N	Public Safety	100-42001-312-	380.00
		43428					380.00
03/05/2026	NISSWA HARDWARE	43429	BATTERIES/FILTER INV 150666/5 & 150843/5	N	Public Works General	100-43001-213-	18.99
		43429				100-43001-221-	49.99
		43429					68.98
03/05/2026	ON SYSTEMS INC	43430	MGD SVC PLAN & MICROSOFT 365 INV 12654	N	Other General Government	100-41901-415-	673.85
		43430					673.85
03/05/2026	PITNEY BOWES PURCHASE POWER	43431	POSTAGE STMT 8000-9000-0325-8542	N	Other General Government	100-41901-322-	252.00
		43431					252.00

Fund Name: All Funds

Date Range: 03/01/2026 To 03/31/2026

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
03/05/2026	CITY OF PEQUOT LAKES	43432	MTHLY WW OPERATIONS SVCS INV 2559	N	Sanitary Sewer Maintenance	602-43252-300-	\$ 3,619.66
		Total For Check 43432					\$ 3,619.66
03/05/2026	SOURCEWELL	43433	JAN 2026 PZ SVC INV00005744	N	Planning and Zoning	100-41910-300-	\$ 1,498.75
		Total For Check 43433					\$ 1,498.75
03/05/2026	TASC	43434	IN3685525 ADMIN FEE 4104-7329-2671	N	Other General Government	100-41901-415-	\$ 28.30
		Total For Check 43434					\$ 28.30
03/05/2026	WASTE PARTNERS INC.	43435	TRASH REMOVAL INV 62X81514	N	General Government Buildings and Plant	100-41940-384-	\$ 110.20
		Total For Check 43435					\$ 110.20
03/05/2026	WIDSETH SMITH NOLTING & ASSOC. INC.	43436	INV#S 243348,243318,243350,243347, 243349	N	Purchasing	100-41570-409-	\$ 24,923.75
		43436				100-41570-514-	\$ 23,726.25
		43436			Other General Government	100-41901-304-	\$ 1,000.00
		43436			Fritz Loven Bridge	100-43102-409-	\$ 2,990.00
		Total For Check 43436					\$ 52,640.00
03/06/2026	DELTA DENTAL	DELTA030626	INSURANCE PREMIUM MAR 2026	N	City Administrator	100-41350-131-	\$ 161.31
		DELTA030626			Chief of Police	100-42111-131-	\$ 161.31
		Total For Check DELTA030626					\$ 322.62
03/10/2026	LAKES AREA CPAs, LTD	43437	2025 AUDIT INV 49834 ID:3017710	N	Accounting	100-41530-301-	\$ 10,700.00
		Total For Check 43437					\$ 10,700.00
03/11/2026	A. W. RESEARCH LABORATORIES, INC.	43438	FEB 2026 INV 77015	N	Sanitary Sewer Maintenance	602-43252-302-	\$ 108.10
		Total For Check 43438					\$ 108.10
03/11/2026	GOPHER STATE ONE-CALL INC	43439	BILLABLE TICKETS INV 6020530	N	Sanitary Sewer Maintenance	602-43252-300-	\$ 6.75
		Total For Check 43439					\$ 6.75
03/11/2026	MPCA	43440	WASTEWTR IND ANNUAL PERMIT FEE INV10000225430	N	Sewer Administration	602-49495-315-	\$ 505.00
		Total For Check 43440					\$ 505.00

Fund Name: All Funds

Date Range: 03/01/2026 To 03/31/2026

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
03/11/2026	SCHAEFFERS FOODS	43441	Coffee INV3525 & 2130	N	Other General Government	100-41901-201-	\$ 32.66
	Total For Check	43441					\$ 32.66
03/11/2026	US BANK EQUIPMENT FINANCE	43442	RICOH COPIER CONTRACT INV 576718621	N	Other General Government	100-41901-415-	\$ 519.59
	Total For Check	43442					\$ 519.59
03/11/2026	VERIZON WIRELESS	43443	ACCT 486724156-00002 INV 6137181592	N	Communication Services	100-42151-321-	\$ 38.41
	Total For Check	43443					\$ 38.41
03/11/2026	SEAN WELDON	43444	MAR 2026 PZ MTG	N	Boards and Commissions	100-41330-318-	\$ 125.00
	Total For Check	43444					\$ 125.00
03/11/2026	PATRICK J. SMITH	43445	MAR 2026 PZ MTG	N	Boards and Commissions	100-41330-318-	\$ 125.00
	Total For Check	43445					\$ 125.00
03/11/2026	DAVID RIEGERT	43446	MAR 2026 PZ MTG	N	Boards and Commissions	100-41330-318-	\$ 125.00
	Total For Check	43446					\$ 125.00
03/11/2026	T.J. GRABER	43447	MAR 2026 PZ MTG	N	Boards and Commissions	100-41330-318-	\$ 125.00
	Total For Check	43447					\$ 125.00
03/11/2026	STEVE HENSEL	43448	MAR 2026 PZ MTG	N	Boards and Commissions	100-41330-318-	\$ 125.00
	Total For Check	43448					\$ 125.00
03/12/2026	ANB	ANB031226	EASTER EGG HUNT CHANGE	N	Other General Government	100-41901-491-	\$ 350.00
	Total For Check	ANB031226					\$ 350.00
03/18/2026	Payroll Period Ending 03/17/2026	43449	Payroll Period 3/4 - 3/17/26 PD 3/18/26	N	City Administrator	100-41350-101-	\$ 1,890.66
	Total For Check	43449					\$ 1,890.66
03/18/2026	Payroll Period Ending 03/17/2026	43450	Payroll Period 3/4 - 3/17/26 PD 3/18/26	N	Chief of Police	100-42111-101-	\$ 2,434.08
	Total For Check	43450					\$ 2,434.08
03/18/2026	Payroll Period Ending 03/17/2026	43451	Payroll Period 3/4 - 3/17/26 PD 3/18/26	N	Clerk	100-41425-101-	\$ 1,295.63
	Total For Check	43451					\$ 1,295.63
		43451			Planning and Zoning Office	100-41911-101-	\$ 35.02
		43451			Sewer Administration	602-49495-101-	\$ 70.03
	Total For Check	43451					\$ 1,400.68

Fund Name: All Funds

Date Range: 03/01/2026 To 03/31/2026

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
03/18/2026	Payroll Period Ending 03/17/2026	43452	Payroll Period 3/4 - 3/17/26 PD 3/18/26	N	Patrolman PT	100-42113-101-	\$ 1,088.89
	Total For Check	43452					\$ 1,088.89
03/18/2026	Payroll Period Ending 03/17/2026	43453	Payroll Period 3/4 - 3/17/26 PD 3/18/26	N	Public Works Employee	100-43010-101-	\$ 667.12
	Total For Check	43453					\$ 667.12
03/18/2026	STATE OF MINNESOTA PAYMENTS	DC31826	DC Payroll 3/4/26-3/17/26	N	City Administrator	100-41350-101-	\$ 50.00
		DC31826			Chief of Police	100-42111-101-	\$ 25.00
	Total For Check	DC31826					\$ 75.00
03/18/2026	TASC CLIENT SERVICES	FS31826	EMPLOYEE FLEX CONTR PYRL 6 of 26	N	City Administrator	100-41350-101-	\$ 130.76
		FS31826			Chief of Police	100-42111-101-	\$ 130.76
	Total For Check	FS31826					\$ 261.52
03/18/2026	STATE OF MINNESOTA PAYMENTS	HCSP31826	HCSP Payroll 3/4/26-3/17/26	N	City Administrator	100-41350-101-	\$ 150.00
		HCSP31826			Clerk	100-41425-101-	\$ 138.75
		HCSP31826			Planning and Zoning Office	100-41911-101-	\$ 3.75
		HCSP31826			Chief of Police	100-42111-101-	\$ 150.00
		HCSP31826			Sewer Administration	602-49495-101-	\$ 7.50
	Total For Check	HCSP31826					\$ 450.00
03/18/2026	IRS DEPOSIT (PAYROLL)	IRS31826	Payroll Period 3/4/26-3/17/26 Pd 3/18/26	N	City Administrator	100-41350-101-	\$ 396.96
		IRS31826				100-41350-122-	\$ 163.57
		IRS31826				100-41350-126-	\$ 38.26
		IRS31826			Clerk	100-41425-101-	\$ 252.87
		IRS31826				100-41425-122-	\$ 108.93
		IRS31826			Planning and Zoning Office	100-41425-126-	\$ 25.47
		IRS31826				100-41911-101-	\$ 6.83
		IRS31826				100-41911-122-	\$ 2.94
		IRS31826				100-41911-126-	\$ 0.69
		IRS31826			Chief of Police	100-42111-101-	\$ 234.40
		IRS31826				100-42111-126-	\$ 46.90
		IRS31826			Patrolman PT	100-42113-101-	\$ 178.48
		IRS31826				100-42113-122-	\$ 82.77
		IRS31826				100-42113-126-	\$ 19.36
		IRS31826			Public Works Employee	100-43010-101-	\$ 172.49
		IRS31826				100-43010-122-	\$ 58.75
		IRS31826				100-43010-126-	\$ 13.74

Fund Name: All Funds

Date Range: 03/01/2026 To 03/31/2026

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
		IRS31826			Miscellaneous	100-49001-101-	(0.03)
		IRS31826			Sewer Administration	602-49495-101-	13.67
		IRS31826				602-49495-122-	5.89
		IRS31826				602-49495-126-	1.38
		IRS31826					1,824.32
03/18/2026	MN DEPT OF REVENUE (PAYROLL TAXES)	MN31826	Payroll Period 3/4/26 -3/17/26 Pd 3/18/26	N	City Administrator	100-41350-101-	98.07
		MN31826			Clerk	100-41425-101-	76.78
		MN31826			Planning and Zoning Office	100-41911-101-	2.08
		MN31826			Chief of Police	100-42111-101-	110.56
		MN31826			Patrolman PT	100-42113-101-	61.75
		MN31826			Public Works Employee	100-43010-101-	42.15
		MN31826			Miscellaneous	100-49001-101-	(0.01)
		MN31826			Sewer Administration	602-49495-101-	4.15
		MN31826					395.53
03/18/2026	PUBLIC EMPLOYEES RETIREMENT ASSN	PERA31826	Payroll Period 3/4/26-3/17/26 Pd 3/18/26	N	City Administrator	100-41350-101-	189.74
		PERA31826			Clerk	100-41350-121-	218.93
		PERA31826				100-41425-101-	123.21
		PERA31826			Planning and Zoning Office	100-41425-121-	142.16
		PERA31826			Chief of Police	100-41911-101-	3.33
		PERA31826				100-41911-121-	3.84
		PERA31826			Public Works Employee	100-42111-101-	414.77
		PERA31826				100-42111-121-	622.16
		PERA31826			Miscellaneous	100-43010-101-	61.59
		PERA31826			Sewer Administration	100-43010-121-	71.07
		PERA31826				100-49001-101-	0.01
		PERA31826				602-49495-101-	6.66
		PERA31826				602-49495-121-	7.68
		PERA31826					1,865.15
03/31/2026	EIP CREDIT CO, LLC	EIP033126	WIRE TRANSFER-GULL LAKE TRAIL PH 4A	N	Purchasing	100-41570-514-	5,652.92
		EIP033126			Other General Government	100-41901-444-	20.00
		EIP033126					5,672.92
		Total For Selected Checks					107,597.82

2026 Land Use Permits											
PERMIT NUMBER	DATE RECD	DATE APPROVED	PROPERTY ADDRESS	LAST	FIRST	ZONE	PIN	DESCRIPTION	FEE	Check#	Condition(s)
4011	2/23/2026	3/2/2026	8761 Lincoln Green Rd	Fauchald	Jay & Donna	R-2	90-437-2371	700 sq. ft. of living quarters above existing garage and new septic system	\$300 & \$225	13580 & 13584	Must meet conditions of approved variance from 7/14/25
4012	2/27/2026	3/2/2026	7355 Jacobs Rd	Bitter	Alex	A	90-006-1402	Remodel: Existing attached garage to be turned into formal entry and an additional bedroom.	\$250	3508	None
4020	3/10/2026	3/11/2026	8516 Interlachen Rd	Nemeth	Benjamin	R-2	90-437-1355	Repair shoreline from ice heave	\$75	7191	
4021	3/10/2026	3/11/2026	976 Point Narrows Rd	Klocke	David	R-2	90-004-4304	29x37 detached garage, storage only, no living quarters allowed	\$500	5023	Must meet Section 17 of the city ordinance. Previous approved permit expired.
4022	3/10/2026	3/11/2026	7992 Ridge Rd	Svendse n	Brandon	R-2	90-009-3305	10x12 Water Oriented Accessory Structure	\$75	2187	Must meet Section 17.2 & 17.3.12
4023	3/4/2026	3/16/2026	9302 Interlachen Rd	Juntunen	Daniel & Denae	R-2	90-469-0306	8x11 sauna, grading, replace existing patio, replace existing steps, add new sidewalk and re-vegetate.	\$325	35956	Conditions provided in letter
4024	3/12/2026	3/16/2026	9264 Interlachen Rd	Benson	Lloyd	R-2	90-466-0110	replace existing steps, replace existing 80 sq. ft. deck, repair riprap, add sidewalk to north side, install boulder edging, grading, re-vegetate using native plants & shrubs per DNR.	\$150	35955	Conditions provided in letter
4025	3/17/2026	3/18/2026	8704 Interlachen Rd	m	Steven	R-2	1970	Repair shoreline from ice heave	\$75	20346	
4026	3/17/2026	3/18/2026	8561 Nottingham Rd	Smith	Michael	R-2	90-437-1650	garage, porch (1,977 sq. ft. total) and 156 sq. ft. deck and new septic system per BOA 2/9/2026.	\$925	504	Conditions per PCBOA meeting 2/9/2026
4027	3/23/2026	3/23/2026	8508 Interlachen Rd	Naslund	Ronald	R-2	90-437-1345	Repair shoreline from ice heave	\$75	10493	
4028	3/23/2026	3/24/2026	8228 Harold Ln	Kalka	Steven	R-2	90-399-0080	Remove existing deck and replace with 12x26 (312 sq. ft.)	\$200	6079	Must meet all setbacks per Section 17.2

MEMO

Date: April 21, 2026
To: **Honorable Mayor and City Council**
City of Lake Shore
8583 Interlachen Road
Lake Shore, Minnesota 56468
From: Widseth
Subject: **Fritz Loven Bridge Project Update**

In March of 2022, The Cass County Engineer identified significant deficiencies in the existing bridge condition and recommended repair/replacement. Repair of the existing bridge was discussed and determined to not be the long-term or best solution. The City explored the option of replacing the existing bridge with a new 12-foot-wide single-lane manufactured bridge (Option A) using the existing abutments and being 100% financed by the City versus a minimum 20-foot-wide two-lane State-Aid compliant bridge (Option B) that would be eligible for state Bridge Bond Funding. Widseth completed a Study to review these two options and recommended the City proceed with Option B, the 20-foot-wide bridge, on the basis of the long-term service life of the bridge and the future needs that are anticipated to include higher traffic volumes, public access and safety for pedestrians and vehicle operators, simplified routine operations (in particular snowplowing), less capital improvement cost to the City, less long-term bridge structure maintenance, and consistency with local, County and State minimum design standards.

Following the initial study, Widseth completed additional preliminary engineering to gather data and complete a preliminary design phase of the project to obtain design information to clarify bridge alternatives, associated impacts to the park setting, and to obtain public input prior to proceeding with a final bridge design and funding path. Widseth completed an existing conditions survey, hydrologic/hydraulic analysis, coordinated a geotechnical evaluation, and held a public Informational meeting to obtain public feedback. This was a necessary step to validate the bridge replacement alternative in the same location as the existing bridge.

With City Council authorization, Widseth completed the final design and construction plans for the Bridge Replacement alternative to advance the plans to the DNR and MnDOT permitting and plan review departments. In addition, we submitted to the State Bridge Bond Program for funding by the Local Bridge Replacement Program (LBRP) on the City's behalf. Subsequent to these submittals, the permitting and review agency reviews required additional engineering and environmental responses as follows.

- MnDOT Variances – In order to apply for LBRP funding, application for five variances from State-Aid Standards was submitted to sustain the purpose, surrounding environment, and safety for motorists and pedestrians within Fritz Loven Park. The variances minimized impacts to the park as required by the Minnesota Land Trust Conservation Easement, and minimized impacts to the designated trout stream, Stony Brook. These variances required intense review with MnDOT's Variance Review Committee, which took approximately 6 months since that committee only meets quarterly to review variance applications throughout the State.

- DNR Permitting – Widseth expended a significant amount of time and resources over a period of approximately one year to obtain the DNR's approval and Public Waters Work Permit. Our environmental team worked with the Cass County SWCD and Area DNR Hydrologist, Fisheries Biologist, and Trout Specialist to define wetland impacts and to maintain the proposed bridge location at its present location. The DNR, after reviewing the completed bridge plans, had requested the bridge be moved upstream approximately 100 feet. This would have created vehicle speed issues through the park, additional environmental impacts, pedestrian/vehicle conflicts and safety concerns, and reduced parking area. The additional efforts to avoid re-locating and re-designing the bridge, which included several iterations of plan revisions to address the permit conditions stipulated by the DNR, were successful with final DNR issuance of a permit that allowed the Bridge to remain at its present location where it had been designed.
- MnDOT Plan Approval – The final step required for LBRP funding was to obtain final plan approval from MnDOT and Cass County. Widseth, the County, and MnDOT worked together through multiple iterations of State-Aid comments. Each iteration of requested plan changes from the DNR and MnDOT required additional time to revise the plans and address new comments. Widseth has completed bridge projects in every County in Minnesota. The amount of permitting and associated plan revisions on this project, likely due to the unique park and trout stream factors, were above and beyond these other projects.

As of April 16, 2026, the Plans have been approved and signed by MnDOT/State Bridge Engineer/State-Aid and the project is in the queue for LBRP funding when it becomes available. The City of Lake Shore has received correspondence to this effect from State Aid Bridge Programs Engineering notifying the project is eligible for \$792,001.50. This dollar amount matches the Engineers Estimate less the \$20,000 local match. The notification indicates the fund does not currently have sufficient funds available and is unable to fund the \$792,001.50. Once the LBRP program funding is replenished, the project may be funded pending its queue position in the approved plan waiting list. There is the possibility of other funding sources becoming available that may improve the project timeline according to MnDOT. We are advising the city of the following bidding and construction phase engineering work that will be required and the current status of the engineering budget and potential local share costs:

- Testing of the old bridge paint material for lead and asbestos (if suspected).
- Bidding
- LBRP grant application document preparation and administration (following issuance of a funding letter from MnDOT)
- Construction Administration (per State-Aid requirements)
- Construction Staking
- Labor Compliance Monitoring

Budget Table

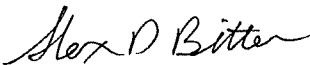
Original Contracts	Original Contract Amount
Engineering Study	\$8,000
Preliminary Engineering	\$17,350
Additional Testing Fee	\$3,550
Design Services	\$40,000
Total Design Services	\$68,900
Additional Services - County/DNR/MnDOT Permitting with Plan Revisions	\$83,244
Total Effort to Date.	\$152,144
Estimated Construction Administration (Including Testing Services)	\$90,000
Total Estimated Engineering Cost	\$242,144
Estimated Eligible Engineering Reimbursement	\$148,751
Remaining Local Cost for Engineering	\$93,393
Local Construction and Engineering Costs	\$20,000
Total Estimated Local (City) Cost	\$113,393

The LBRP program limits the total grant eligible engineering costs to 25% of the eligible construction costs less \$10,000. Engineering expenses above 25% are local cost, as required by MnDOT and discussed at Road Committee and City Council previously. The estimated total engineering costs is \$242,144. This includes the items completed to date, construction administration and testing services. Based on the engineers estimate, the grant eligible construction costs are approximately \$635,002. Using 25% of that construction estimate less \$10,000 local share results in eligible engineering reimbursement of approximately \$148,751. This leaves an estimated \$93,393 remaining local costs for engineering. Considering the \$20,000 of local cost per the LBRP funding, this brings the total estimated local cost to \$113,393.

Once the Bridge project is funded, Widseth will prepare a proposal to complete the Bidding and Construction phase services of the project.

We are available to discuss with the city as needed.

Regards,



Alex Bitter, PE



Dave Reese, PE

**CONFIRMATION OF REQUEST
FOR
ENGINEERING SERVICES**

CLIENT: City of Lake Shore

LOCATION: Cass County, Minnesota

DATE: April 21, 2026

SERVICE REQUESTED BY: City of Lake Shore

PROJECT: Pebble Beach Road Stormwater Improvements Public Input Presentation

DESCRIPTION OF WORK INVOLVED:

Widseth has been assisting the City of Lake Shore with a study and analysis to help resolve the drainage issues on Pebble Beach Road. Since the previous public informational meeting, the Road and Wastewater Committee conducted a site review and talked over the possible alternatives. From those review meetings, a hybrid alternative has been developed combining Alternatives 2 and 3. Widseth is proposing to prepare preliminary designs of the hybrid alternative, prepare a presentation and hold a public input meeting. The goal with this proposal is to review this hybrid alternative with the residents to see if this is acceptable to them. The feedback from this public input presentation will determine how the project moves forward.

PROFESSIONAL FEES (Includes Widseth time and expenses): \$6,400.00

BILLING METHOD:

Hourly

BILLING SCHEDULE:

Monthly

REMARKS: Services and billing will be on an hourly plus expenses basis per the 2026 Fee Schedule and General Provisions of Professional Services Agreement.

WIDSETH SMITH NOLTING agrees to perform the described work as set forth above. The **CLIENT** agrees to make payment for work performed within Sixty (60) days after receipt of billing.

SUBMITTED:

WIDSETH SMITH NOLTING AND ASSOC., INC.

APPROVED:

CITY OF LAKE SHORE

BY: _____
Alex Bitter, Vice President

BY: _____

DATE: _____



City of Lake Shore

Minnesota's Year-Round Playground on Gull Lake

April 22, 2026

Darrick Anderson, County Engineer
Cass County Highway Department
8045 County Road 12
Walker, Mn 56484
Via Email Only: darrick.anderson@casscountymn.gov

RE: Letter of Support – CSAH 29 / CSAH 78 / Jacob's Road Intersection Improvement

Dear Mr. Anderson,

The City of Lake Shore appreciates the opportunity to provide input regarding the proposed intersection improvement at CSAH 29, CSAH 78, and Jacob's Road.

A roundabout at this location is an interesting concept and we would be interested in reviewing more documentation supporting those findings. We understand the potential safety and operational benefits such an improvement could provide. We also understand that funding may be available through the IJA Carbon Reduction Program for 2027, which presents a valuable opportunity to move this project forward.

Currently, the City of Lake Shore is generally supportive of pursuing grant funding to further evaluate and develop improvements at this location. The city has some possible needs for improving the drainage at this intersection and would appreciate a review meeting with the County.

Our support is contingent upon the project remaining financially feasible for the City. Based on the preliminary estimates provided, the anticipated local match of approximately \$60,000 seems reasonable. City staff need to review the budget and make sure the improvements are financially feasible. If the City share of the project exceeds this dollar amount significantly, additional conversations may need to take place.

We appreciate Cass County's efforts to improve safety and infrastructure within the region and look forward to continued coordination as more detailed information becomes available. Please keep the city informed as the project progresses, including any updates to scope, cost, or funding requirements.

Sincerely,

Andrew Stewart
Mayor
City of Lake Shore

8583 Interlachen Rd. Lake Shore, MN 56468
(218) 963-2148 • www.cityoflakeshore.gov

Alex Bitter

Subject: RE: CSAH 29 Improvement Project

From: Darrick Anderson <darrick.anderson@casscountymn.gov>
Sent: Tuesday, April 7, 2026 2:01:23 PM
To: Laura Fussy <lfussy@cityoflakeshore.gov>
Subject: CSAH 29 Improvement Project

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Afternoon Laura,

Next year we have a pavement reconditioning project on our CSAH 29 from CSAH 1 to the county line. This was a pretty simple project with just redoing the pavement surface.

However, some grant funds might be available in 2027 to cover an improvement project at the intersection of CSAH 29/CSAH 78/Jacob's Road. Our County Road Safety Plan, which was completed about a year ago, identified this intersection as a potential candidate for a roundabout. What are your thoughts on a roundabout at this location? Do you think the city would support this improvement? We just received notice that there are IJJA Carbon Reduction Program funds available for next year and this project would be eligible and likely a very good candidate. The local cost to the County and City would be a 20% match. The City would need to cover the local match on your leg. Assuming the cost is around \$1.2 million that would run about \$300k per leg and leave a local match of around \$60k. These are rough estimates at this point. Our deadline is by the end of the month and I would like to get a letter of support from the City if possible. Please feel free to share your thoughts and or concerns.

Thank you,

Darrick Anderson, PE

County Engineer



Cass County Highway Department

8045 County Road 12

PO Box 579

Walker, MN 56484

www.casscountymn.gov

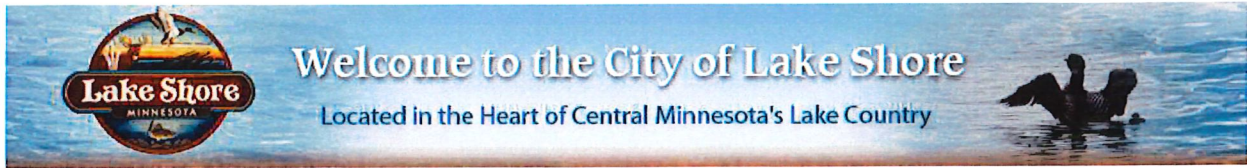
Email: darrick.anderson@casscountymn.gov

Office: 218-547-5201

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City Of Lake Shore Wastewater Operations Report - April 2026

WASTEWATER FLOWS AND LAB ANALYSIS FOR THE MONTH OF MARCH:

<u>North System</u>		<u>2025</u>	NPDES permit Limit: 17,615 GPD
Average daily:	1,433 gallons	1,372	
Maximum daily:	2,273 gallons	2,694	
Monthly total:	44,400 gallons	42,500	

<u>South System</u>		<u>2025</u>	NPDES permit Limit: 49,200 GPD
Average daily:	10,200 gallons	13,800	
Maximum daily:	15,900 gallons	19,000	
Monthly total:	316,600 gallons	427,800	

North Septic Effluent:		South Septic Effluent:		Normal Range:
C/BOD:	81 mg/l	C/BOD:	133 mg/l	50 – 250 mg/l
TSS:	48.0 mg/l	TSS:	45.0 mg/l	15 – 75 mg/l
PH	7.45 SU	PH:	7.17 SU	6.5 – 7.5 SU

OPERATIONS REPORT:

1. Lift station checks were completed every Monday and Wednesday.
2. Lift station monthly maintenance was completed on 4/6/26. (Check amp draws, clean floats, visual inspection of station wet well and surrounding area)
3. Regular monthly tank effluent sampling took place on 4/1.
4. The monthly DMR was submitted to MPCA on 4/1.
5. Monitoring wells around the city's wastewater treatment sites were sampled on 4/1. Soil samples at the south site were taken the same day.
6. Some sewer locating was done for Bar Harbor Townhomes. They are considering connecting a future building to city sewer.
7. Valve vaults at the city's duplex lift stations were inspected and valves exercised. Some minor preventative maintenance work was also done to a couple pump stations on Point Narrows Road early in the month.
8. Quality Flow Systems replaced seized isolation valves and check valves at the Causeway lift station on 4/14. Northland Septic provided bypass pumping and all went well.

Respectfully submitted by Andy Schwartz, Water/Wastewater Operations Manager, City of Pequot Lakes. Please feel free to call my cell at 320-232-5787 with any questions or concerns.

For 24 hour emergency service call 218-515-0440

**Roads/Wastewater Committee
City of Lake Shore Minutes
February 17, 2026
6:00 PM**

Committee Members in attendance: Justin Stahnke, Bill Schultz, Troy Magnuson, Jim Halverson, Jim Woll; City Council Liaison, Wayne Anderson; Widseth Engineering Representative Teri Hastings. A quorum was present, and the committee was competent to conduct business.

Justin Stahnke called the meeting to order at 6:05 PM.

Approval of the December 16, 2025 Regular Meeting Minutes: Motion by B, Schultz Second by T. Magnuson to approve the minutes of the December 16, 2025 meeting of the Road and Wastewater Committee as presented. Motion carried.

Fritz Loven Bridge: Ms. Hastings shared that the bridge plans have been signed off by the county engineer and that they were being reviewed by the state DOT. She added that, when approved by the state, the project will be placed in the queue along with other projects across the state.

Lake Trail Phase 4A: Ms. Hastings shared that the off-site construction of the boardwalk, except for the welding of benches and handrails which will be done on site once it is installed, had been completed Koschak Enterprises. She shared a copy of the Contractor's Application for Payment submitted by Koschak Enterprises, Inc. and explained that, if approved, the Balance to finish amount of \$19,887.25 would be due upon completion of the benches and handrails. Teri asked the committee to recommend council approval of the Contractor's Application for payment in the amount of \$178,872.50. Motion by J. Stahnke seconded by B. Schultz to recommend that the city council approve the payment. Motion passed unanimously.

Ms. Hastings then shared that the bids to complete the trail including on-site assembly of the boardwalk would be opened on February 18th. She then shared a Proposal for Professional Construction Administrative Services submitted by Widseth Engineering in the amount of \$199,500. Again, Teri asked the committee to recommend that the council approve the proposal. Motion by J. Woll, Second by J. Halverson to recommend that the council enter into the agreement with Widseth Engineering. Motion passed unanimously.

West 72nd Street: Teri shared that Alex Bitter had attempted to contact officials with Loon Lake Township leaders. Alex will continue his attempts to make contact. Wayne Anderson shared that he had spoken with Rick Wilson about the road improvements.

Pebble Beach Road: Ms. Hastings indicated that Alex Bitter had met with representatives of the Minnesota Pollution Control Agency and that, because of that meeting, he had a better understanding of what the DNR requirements would be for the project. The committee consensus was that a meeting with residents should be scheduled for the spring. The meeting scope would be to share project considerations and estimated costs while seeking feedback from the residents.

2026 Street Improvements: Ms. Hastings provided the committee with a copy of the Widseth prepared 2026 Lake Shore Street Improvement plans. After a brief discussion there was a motion by J. Halverson and a second by T. Magnuson to recommend that the council approve the plans and begin the bidding process.

February Wastewater Operations Report: The report was reviewed and there were no comments from committee members.

Adjournment: Motion to adjourn by B. Schultz, seconded by T. Magneson. Motion Passed.

Prepared by Jim Woll

Lake Shore Road/ Wastewater Committee

Building/Grounds Committee
City Of Lake Shore
Minutes
March 19, 2026

Committee Members in Attendance: Troy Magnuson, Todd Peterson, Vern Gevik, Dave Riegert, Steve Sundstrom, Teri Hastings.
Mayor Andy Stewart was also in attendance for the first meeting.

Summary of Meeting: Mayor Stewart kicked off the meeting by thanking people in attendance for volunteering for this newly formed committee. Mayor Stewart charged the committee with overseeing city properties and developing a plan for the future of Lake Shore's City Hall and related facilities.

A motion was made for Troy Magnuson to fill the Committee Chair position. He accepted the appointment. The motion was passed. Teri Hastings accepted the Vice Chair position. This motion was also passed.

It was agreed the committee would meet the 2nd Monday of each month at 10:00am.

There was extensive discussion about the age of the current city hall, recent repairs/maintenance and future needs of the building. Council Member, Wayne Anderson has compiled a list of needed repairs for the current city hall. It was agreed this list would be reviewed further along with a thorough inspection of the building. Once needed repairs/maintenance has been established, estimates can be obtained.

Mayor Stewart suggested a 2-3 year timeline to establish a plan for the Lake Shore's City Hall.

There is approximately \$20,000 in the 2026 budget for city hall repairs/maintenance.

Plans from 2018(approximate) for a new city hall were reviewed. There was discussion about possible locations for a new city hall. The current location was discussed along with city owned property on County Road 78.

It was recommended the committee tour other city halls such as: East Gull Lake, Crosslake, Fairview Township and Breezy Point. The purpose of these visits is to see the floor plans of other buildings, observe current technology, discuss the efficiencies of their operation in order to make the right decision for Lake Shore's future.

Chair Magnuson will contact Roger Olmscheid to set an appointment for the committee to meet with Roger and inspect city hall to determine future repair/maintenance needs.

Adjournment: motion to adjourn by Teri Hastings, seconded by Todd Peterson.
Motion passed.

Recommended by Engineer

By: Max D Bitter

Title: Project Engineer

Date: 4-20-26

Authorized by Owner

By: _____

Title: _____

Date: _____

Accepted by Contractor



Project Manager

4/20/26

CONTRACT CHANGE ORDER SUMMARY		ORDER NO.
CONTRACT FOR:	GULL LAKE TRAIL PHASE 4A	DATE: April 13, 2026
OWNER:	CITY OF LAKE SHORE	STATE: MINNESOTA
TO:	ANDERSON BROTHERS CONSTRUCTION COMPANY OF BRAINERD, LLC	COUNTY: CASS

Description of Changes				DECREASE in Contract Price	INCREASE in Contract Price
Listing of Changes:					
		Quantity	Unit	Unit Cost	
1	BOLLARD	4	EACH	\$1,325.00	\$5,300.00
2	CONCRETE CURB & GUTTER DESIGN S518	1349	LIN FT	\$26.46	\$35,694.54
3	CONCRETE CURB & GUTTER DESIGN S512	1349	LIN FT	\$25.46	\$34,345.54
CHANGE ORDER TOTALS:				\$35,694.54	\$39,645.54
NET CHANGE IN CONTRACT PRICE:					\$3,951.00

JUSTIFICATION:

1. Bollards are included in the plans but there was not a bid item for them in the Statement of Estimated Quantities. This will add the bollards to the project budget.
2. This item will remove the design S518 curb and gutter from the project budget.
3. This item will add design S512 curb and gutter to the project which will be sufficient for the project needs.

The amount of the Contract will be **increased** by the sum of:

Three Thousand Nine Hundred Fifty One and 00/100

Dollars(\$3,951.00).

The Contract Total including this and previous Change Orders will be:

One Million Six Hundred Sixty Four Thousand Two Hundred Thirty One and 72/100

Dollars(\$1,664,231.72).

Alex Bitter

From: Nathan Noyes <nnoyes@andersonbrothers.com>
Sent: Monday, April 6, 2026 1:22 PM
To: Alex Bitter
Subject: Removable Bollard Pricing
Attachments: RemovableBollard.pdf

Categories: Not Filed, Filed by Newforma

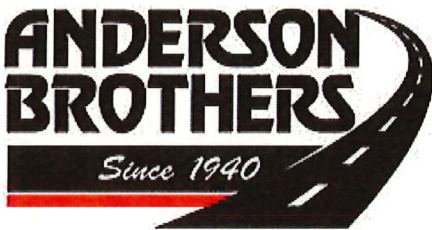
Alex,

The cost per removable bollard is \$1,325 installed, with a total for all four being \$5,300. Attached are the specs for the bollards, let me know if you have any questions.

Thank you,

Nathan

Nathan Noyes
Estimator



nnoyes@andersonbrothers.com
Mobile 218-820-9907
Fax 218-829-7607
11325 State Highway 210, Brainerd, MN 56401

Alex Bitter

From: Nathan Noyes <nnoyes@andersonbrothers.com>
Sent: Friday, April 10, 2026 4:05 PM
To: Alex Bitter; David Sustercich
Subject: RE: Gull Lake Trail Change Order #1

Categories: Filed

Alex,

The cost for the S512 C&G would be \$25.46 per LF.

From: Alex Bitter <Alex.Bitter@widseth.com>
Sent: Friday, April 10, 2026 3:47 PM
To: David Sustercich <dsustercich@andersonbrothers.com>; Nathan Noyes <nnoyes@andersonbrothers.com>
Subject: Gull Lake Trail Change Order #1

David and Nathan,

We are preparing the change order for this project. Can you please provide the cost for the S512 C&G?

Thank you,

Alex Bitter, PE
Civil Engineer, VP
218-316-3627
7804 Industrial Park Road
Baxter, MN 56425

WIDSETH

Widseth.com

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50 Best Places to Work (*Prairie Business Magazine, 2025*)