

MINUTES
Regular Meeting of Lake Shore City Council
Monday, October 27, 2025
6:00 PM Lake Shore City Hall

Mayor Andrew Stewart called the October 27, 2025, Regular City Council meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Attendance: Mayor Andy Stewart; Council Members: Henry Cote, Vern Gevik, Wayne Anderson and Darcy Peterson; City Attorney Tom Pearson; City Engineer Alex Bitter; City Clerk/Administrator Laura Fussy; Police Chief Mike Heldt; and Deputy Clerk Kathy Johansen were present. The audience included Rick Steer and Kurt Hunstiger. A quorum was present, and the City Council was competent to conduct business.

APPROVAL OF MINUTES

MOTION BY DARCY PETERSON AND SECONDED BY HENRY COTE TO APPROVE THE SEPTEMBER 22, 2025, REGULAR CITY COUNCIL MEETING MINUTES AS PRESENTED. MOTION PASSED.

REPORTS

Police Report – Police Chief Mike Heldt

Incident Report – In September 2025 there were 73 incidents in the city. There were 44 traffic-related incidents and 29 were miscellaneous department activity.

September Fire Report – The Nisswa Fire Department included the September fire report.

Mayor's Report – Andy Stewart shared that he'd met with property owners, Mark Maki and Ron Faust, earlier in the day regarding their complaint about a patio being built without a permit. Mayor Stewart assured the property owners that no formal permit would be issued to Travis Roberts until a stormwater plan had been put into place.

Clerk/Treasurer's Report – Kathy Johansen

Financials – MOTION BY WAYNE ANDERSON AND SECONDED BY VERN GEVIK TO APPROVE THE SEPTEMBER FINANCIALS AS PRESENTED (CLAIM NUMBERS 43002 THRU 43079 AND NON-CHECK CLAIMS ON THE ATTACHED REPORT – TOTAL \$213,867.08). MOTION PASSED.

Pay Bills – MOTION BY WAYNE ANDERSON AND SECONDED BY VERN GEVIK TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 43056 THRU 43127; AND CLAIMS 1595 THRU 1608 – TOTAL – \$236,108.35). MOTION PASSED.

City Clerk/Administrator – Laura Fussy shared receipt of a letter from Cass County thanking the City for hosting the August meeting.

Planning & Zoning Committee – Darcy Peterson

September Minutes and Permit Summary – Darcy included the September Minutes and Permit Summary for review.

Wastewater/Road Committee – Wayne Anderson

Final Payment – Ideal Construction – 2025 Street Improvements – Alex Bitter presented the final pay estimate and stated the project looks good with a couple of areas to be touched up in the spring. Alex commended the work and responsiveness provided by the contractor and recommended submitting the final payment. Alex Bitter mentioned that he is verifying all closeout documents so the motion would need to be contingent upon the receipt of the final closeout documents.

MOTION BY WAYNE ANDERSON AND SECONDED BY VERN GEVIK TO APPROVE FINAL PAYMENT FROM IDEAL CONSTRUCTION IN THE AMOUNT OF \$13,948.41 FOR COMPLETION OF THE 2025 STREET IMPROVEMENTS CONTINGENT UPON RECEIVING THE FINAL CLOSEOUT DOCUMENTS. MOTION PASSED.

Wastewater Monthly Report – Pequot Lakes – The operations report for October was included for review.

September Minutes – The September Minutes were included for review.

Park and Recreation Committee – Henry Cote had nothing to report.

Trail 77 – Mayor Stewart stated the agreement has been signed and the bids for the boardwalk portion are being prepared.

Alex Bitter stated the best value procurement bid is being put together to get the materials and it should be out for bid in November. It takes six months from ordering the materials to completing the build of those materials. Alex stated the goal is that it needs to be constructed in March or April.

Discussion continued regarding the probability of the build in the spring, what types of material will be used in the project, and bidding on construction of the boardwalk portion and the remaining portion.

Personnel – Andy Stewart/Wayne Anderson/Darcy Peterson – There was no personnel business.

City Attorney – Gammello - Pearson – Tom Pearson had nothing to report.

City Engineer – Widseth – Alex Bitter shared that comments came back from MNDOT on the bridge project. Pebble Beach was discussed at the last Road/Wastewater meeting and Alex apologized for missing the onsite meeting today and stated another meeting will be lined up soon.

OLD BUSINESS – There was no old business.

NEW BUSINESS –

Resolution 2025-10-01 – Enforcement of Land Use Zoning Ordinance

Laura Fussy stated Resolution 2025-10-01 has been updated from last month's suggestions which included wording changed to read 'Policy' and addition of a short term rental disclosure.

MOTION BY WAYNE ANDERSON AND SECONDED BY DARCY PETERSON TO ADOPT RESOLUTION 2025-10-01 ENFORCEMENT OF LAND USE ZONING ORDINANCE AS PRESENTED. MOTION PASSED.

Resolution 2025-10-02 – Increasing the Sewer Rate

Laura Fussy presented Resolution 2025-10-02 to increase the quarterly rate per ERC by \$8.00 making the current charge of \$161.00 increase to \$169.00 per quarter. Laura shared that public notice of the increase will be in the fall newsletter.

MOTION BY DARCY PETERSON AND SECONDED BY HENRY COTE TO APPROVE RESOLUTION 2025-10-02 INCREASING THE SEWER RATE. MOTION PASSED.

ANNOUNCEMENTS/PUBLIC FORUM –

Kurt Hunstiger requested the City Council Packet be added to the website for public viewing.

MOTION BY WAYNE ANDERSON AND SECONDED BY VERN GEVIK TO ADJOURN THE OCTOBER 27, 2025, REGULAR CITY COUNCIL MEETING AT 6:22 PM. MOTION PASSED.

Transcribed by Kathy Johansen
Lake Shore Deputy Clerk