

**RESOLUTION ADOPTING CITY FEE SCHEDULE
CITY OF LAKE SHORE
STATE OF MINNESOTA
COUNTY OF CASS
RESOLUTION NO. 2026-01-01**

WHEREAS, The City Council of the City of Lake Shore is the governing body of the City of Lake Shore and;

WHEREAS, the city council feels that it is necessary to adopt a fee schedule for certain city services and documents;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Lake Shore hereby establishes the following fee schedule for 2026.

Planning and Zoning Fees:

Residential Construction	
Up to 1,000 square feet (ground cover)	\$250
1,001 – 2,000 square feet (ground cover)	\$500
2,001 – 3,000 square feet (ground cover)	\$750
3,001 – 4,000 square feet (ground cover)	\$1,000
Each additional 1,000 square feet (ground cover)	\$250
Residential – Accessory Structures (Additions, decks, porches, detached garages)	
Up to 200 square feet (ground cover)	\$100
201 – 500 square feet (ground cover)	\$200
501 – 800 square feet (ground cover)	\$300
801 – 1,000 square feet (ground cover)	\$400
1,000 – 2,000 square feet (ground cover)	\$500
Each additional 1,000 square feet (ground cover)	\$250
Commercial Construction	
Up to 1,000 square feet (ground cover)	\$500
1,001 – 2,000 square feet (ground cover)	\$750
2,001 – 5,000 square feet (ground cover)	\$1,000
5,001 – 10,000 square feet (ground cover)	\$1,250
10,001 square feet and greater (ground cover)	\$1,500
Commercial Accessory Structures	

(Additions, decks, porches, detached garages)	
Up to 500 square feet (ground cover)	\$200
501 – 1,000 square feet (ground cover)	\$400
1,001 – 3,000 square feet (ground cover)	\$600
3,001 – 5,000 square feet (ground cover)	\$800
5,001 – 10,000 square feet (ground cover)	\$1,000
Each additional 1,000 square feet (ground cover)	\$1,000
Shoreland Fees	
Water Oriented Accessory Structure/Patio	\$75
Grading/Filling/Alteration/Riprap	\$75
Steps/sidewalk to the lake	\$75
Miscellaneous Fees	
Sign	\$50
On-Site Septic	\$225
Road Approach/Driveway Entrance	\$25
Address Sign	\$75
Road Vacation	\$300
City Sewer Fees	
City Sewer Connection	\$100 permit only, does not include connection fee
User Fee – (flat fee)	\$169
Connection Fee (in 2026)	\$7,700 (increases \$100 per year)
Public Hearing Fees	
Variance	\$450 + recording fee - \$46
Conditional Use Permit	\$450 + recording fee - \$46
Ordinance Amendment	\$550 + recording fee - \$46
Rezoning Request	\$500+ recording fee - \$46
Subdivisions	
Preliminary Plat	\$350 + \$10 for each lot
Final Plat	\$350 + Cass County recording fee
Lot Split (metes & bounds)	\$300 + Cass County recording fee
Lot Split (Administrative)	\$100 + Cass County recording fee
Cannabis Business Registration	
Initial Registration Fee	\$500 or 50% of initial state license fee, whichever is less

Registrational Renewal Fee	\$1,000 or 50% of renewal state license fee, whichever is less
Administrative Fees	
Planning & Zoning Special Meeting	\$200 + all costs associated with the meeting, including the city engineer, the city attorney, and publication costs.
City Council Special Meeting	\$200 + all costs associated with the meeting, including the city engineer, the city attorney, and publication costs.
Short Term Rental Fee	\$250
Copy of property file	\$5-\$15, depending on the size of the file
Copy of city map	\$5
Copy of zoning ordinance	\$10
Copy of the Comprehensive Plan	\$5
General Fees	
Assessment Search Charge	\$15
Copy charge	.10 per page (black) -.50 per page (color)
Fax charge	\$1 per page
Audio copy of the meeting	\$5
Returned check fee	\$35
Election filing fee	\$2
Dog license	\$10 (2 years)
Cemetery plot	\$600
Cemetery plot – cremation	\$400
Summer plot digging	\$600 (actual cost of grave digging)
Summer cremation digging	\$200 (actual cost of grave digging)
Winter plot digging	\$700 (actual cost of grave digging)
Winter cremation digging	\$200 (actual cost of grave digging)
City Buy-back of cemetery plot	\$50 (Admin fee)
Cemetery Lot Staking Fee	\$50
Fireworks Display	\$25
Liquor Licenses	
Off Sale	\$100
On Sale	\$2,000
Special Sunday	\$200
Optional 2:00 am Closing	Determined by Sales
Tobacco	\$12
Police – Administrative/Report Fees	
Crash/Accident Reports	\$5 first two pages, .25 each additional page

Investigative Reports	\$5 first two pages, .25 each additional page
Media Copy CD/DVD	\$5
Black & White Photocopy	.25 per page
Color Photocopy	.50 per page
Postage/Envelope	Actual Costs
Handgun Permit to Purchase	\$10 Administrative Fee
Golf Cart license	\$30 (valid for 3 years)
Vehicle Impound/Storage	\$25 per day
Vehicle Tow	Tow bill plus an admin fee of \$50
False Alarm Fee	\$150 after the second false alarm within 12 12-month period

AFTER-THE-FACT FEES – Five (5) times all fees as set forth in the basic fee schedule.

Note: If the costs associated with processing or reviewing an application exceed the original application fees, the applicant shall reimburse the City for any additional expenses. Such expenses may include, but are not limited to, payroll, mailing costs, consultant fees, and other professional services the City may need to hire in reviewing permits. Outstanding fees must be paid before the permit is issued and any construction of the project commences.

Note: Outstanding fees shall be paid before issuance of the permit, and any construction of the project begins.

Adopted this 26th day of January, 2026.

Andrew Stewart, Mayor

Laura Fussy, City Clerk